



**Task Title: Assessing Computer Skills**

OALCF Cover Sheet – Learner Copy

**Learner Name:** \_\_\_\_\_

**Date Started:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_

**Successful Completion:** Yes  No

**Goal Path:** Employment  Apprenticeship

Secondary School  Post Secondary  Independence

**Task Description:** The learner will assess their computer skills by taking an online assessment.

**Main Competency/Task Group/Level Indicator:**

- Find and Use Information/Interpret documents/A2.2
- Use Digital Technology/D.2

**Materials Required:**

- Pen/pencil and paper
- Computer or digital device

## Learner Information

Computers and other digital devices are commonly used in work, school, and daily life. A digital skills quiz can help assess strengths and areas for improvement. You may use the results of this assessment to help identify skills you would like to improve.

Visit the online assessment menu on the Northstar website:

<https://www.digitalliteracyassessment.org/#take-assessment>

## Work Sheet

**Task 1: Select and complete the Basic Computer Skills Quiz. You can skip any questions you are unsure of by selecting "I don't know" at the bottom of the screen. Once you have finished the quiz, click "view my results".**

Answer: No written response required here.

Task completed: Yes:

---

**Task 2: List any "Mastered Skills" identified in your assessment results.**

Answer:

---

**Task 3: List any "Skills to Improve" identified in your assessment results.**

Answer:

---