



Task Title: Create a Schedule

OALCF Cover Sheet – Learner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes No

Goal Path: Employment Apprenticeship

Secondary School Post Secondary Independence

Task Description: The learner will complete a weekly schedule based on courses for a college semester and coordinate the class schedule with bus schedules.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Interpret documents/A2.2
- Communicate Ideas and Information/Complete and create documents/B3.2a

Materials Required:

- Pen/pencil and paper and/or digital device

Learner Information

When attending school, classes are held at different times throughout the week and schedules may change throughout the year. For example, most College and University courses are held from September-December and from January-April. Coordinating travel time to and from school may change each day or each semester.

Scan the “2024 Fall Semester Classes”, “Weekly Schedule Template”, and the “Daily Express Bus Schedule”.

2024 Fall Semester Classes

Course Code/Name	Location	Day and Time
HLTH 1061 Health Foundations	Building A	Monday/Wednesday/Friday 11am-12pm
HLTH 1062 Health & Wellness	Building B3	Tuesday/Thursday 1pm-3pm
HLTH 1065 Human Anatomy	Building A	Monday 2pm-5pm
HLTH 1070 Biology Laboratory	Building B2	Wednesday 2pm-4pm
HLTH 1072 Mental Health	Building B2	Monday/Wednesday/Friday 9am-10am
HLTH 1000 Clinical Preparation	Building B3	Tuesday 8am-10am

Weekly Schedule Template

	Monday	Tuesday	Wednesday	Thursday	Friday
6am					
7am					
8am					
9am					
10am					
11am					
12pm					
1pm					
2pm					
3pm					
4pm					
5pm					
6pm					

Daily Express Bus Schedule

Depart Downtown	Arrive at College	Depart College	Arrive Downtown
6:30 am	6:55 am	7:00 am	7:25 am
7:30 am	7:55 am	8:00 am	8:25 am
8:30 am	8:55 am	9:00 am	9:25 am
9:30 am	9:55 am	10:00 am	10:25 am
10:30 am	10:55 am	11:00 am	11:25 am
1:30 pm	1:55 pm	2:00 pm	2:25 pm
2:30 pm	2:55 pm	3:00 pm	3:25 pm
3:30 pm	3:55 pm	4:00 pm	4:25 pm
4:30 pm	4:55 pm	5:00 pm	5:25 pm
5:30 pm	5:55 pm	6:00 pm	6:25 pm
6:30 pm	6:55 pm	7:00 pm	7:25 pm

Work Sheet

Task 1: Complete the weekly schedule using the 2024 fall semester classes.

Answer: No written response required here.

Task completed: Yes: No:

Task 2: You are commuting from downtown each day. Look at the express bus schedule to determine which bus you will need to take each day. You need to arrive on campus at least 15 minutes before the start of classes. Add this information to your weekly schedule.

Answer: No written response required here.

Task completed: Yes: No:

Task 3: You are meeting friends downtown for dinner at 6 p.m. on Wednesday. It takes you about 10 minutes to walk from your class to the bus stop. Which bus will you plan to catch so you can arrive downtown in time for dinner?

Answer:
