



Task Title: Understanding a Coupon Policy

OALCF Cover Sheet – Learner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes No

Goal Path: Employment Apprenticeship

Secondary School Post Secondary Independence

Task Description:

The learner will read policy details to understand coupon policies used in retail stores and answer questions related to the text.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Read Continuous Text/A1.2

Materials Required:

- Pen/pencil and paper

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Learner Information

Cashiers are expected to be familiar with coupon policies used in retail stores. Cashiers at retail stores need to understand how coupons work, including eligibility, limitations, and special conditions.

Scan the **Retail Coupon Policy**.

Retail Coupon Policy

We will gladly accept coupons provided they meet the following criteria:

- Coupons are accepted only if the store carries the item
- Coupons must be presented at the time of purchase
- The item purchased must match the item presented on the coupon (identical in size, quantity, brand, style, etc.)
- The expiration date must be listed and coupons must be redeemed before the expiry date on the coupon
- Coupons must have a scannable barcode.

Number of Coupons That Can Be Used for Each Item:

- Only one acceptable coupon may be presented for each item purchased within a transaction.
- The store reserves the right to limit quantities where multiple coupons are used for multiple purchases of the same item.

Free Merchandise with a Coupon (e.g., BOGO: Buy One Get One):

No sales tax is applied on free merchandise.

When Coupon Value Exceeds the Price of the Item:

- If the value of the coupon exceeds the price of the item (including taxes), the excess value of the coupon is applied against the transaction total for all other items purchased (after taxes). Any remaining coupon value after the excess value has been applied against the transaction total for all other items purchased (after taxes) is not paid out as cash.
- In addition, the following requirements must be met on each of the types of accepted coupon offers below.

Retail Coupons: Email/Web/Facebook/Dollars Coupons Issued by the Retailer are Accepted By:

- Presenting the coupon on a mobile device for the cashier to scan the barcode; or
- Presenting a printed coupon, which must contain a clear and scannable barcode.

Internet/Manufacturer's Coupons:

- The coupon must have manufacturer's instructions to the retailer as well as a Canadian remittance address.
- Only Canadian coupons are accepted.
- Only printed coupons are accepted.

Notes:

- Stores have the right to refuse any coupons that appear to be photocopied, scanned or altered.
- Unfortunately, we are unable to accept coupons for online purchases.

Work Sheet

Task 1: Read the list of details for coupons presented today. Using the Retail Coupon Policy decide if the coupon is valid or invalid and enter the decision into the table.

Coupon Details	Decision
A customer presents a coupon for a brand that the retailer does not carry.	
The coupon is for \$2 off, but it has no expiration date.	
A printed coupon from a manufacturer has a U.S. remittance address.	
The customer shows an email coupon on their phone.	
The coupon is expired by one day.	

Task 2: A customer buys 5 boxes of cereal and hands you 3 manufacturers' coupons for \$1 off each. How many coupons can be used in this transaction?

Answer:

Task 3: A customer uses a BOGO (Buy One, Get One Free) coupon on shampoo that costs \$5 per bottle. How much sales tax should be charged on the free item?

Answer:

Task 4: A customer gives you two coupons: a printed manufacturers coupon with a scannable barcode and Canadian remittance address; and a coupon printed from a website with no retailer instructions or remittance address. Which coupon should be accepted?

Answer:

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Task 5: What is the policy for photocopied coupons?

Answer:

Task 6: When must coupons be presented?

Answer:
