



OALCF TASKS FOR THE APPRENTICESHIP GOAL PATH: PREPARED FOR CEMENTING INTEGRATION PROJECT

Task Title: Letter from Landlord

OALCF Task Cover Sheet-Learner Copy

Learner Name :

Date Started :

Date Completed:

Task Description: Read a letter from a landlord about repairs and answer questions.

Competency: A: Find and Use Information

Task Groups: A1: Read Continuous Text

Level Indicators: A1.2: Read texts to locate and connect ideas.

Links to skill building activities: see the last page or [click here](#)

Materials Required:

- Letter from landlord (attached)
- Pencil/pen

ESKARGO:

Reading Strategies:

- Uses context cues and personal experience to gather meaning from the text.
- Scans text to locate simple information.
- Uses knowledge of elements of grammar, language structures, spelling, and punctuation to decode and determine the meaning of unfamiliar words.
- Draws on personal experience and on reading experience to gather meaning from the text.

Forms and Conventions

- Skims to understand type of text.
- Reads one paragraph or page of short paragraphs.
- Reads text having concrete information in familiar text with everyday content and personal and/or general relevance.

Comprehension:

- Identifies the topic and purpose of a piece of writing.
- Locates multiple pieces of information in simple texts.
- Reads more complex texts to locate a single piece of information.
- Makes low-level inferences.
- Obtains information from detailed reading.

Attitudes:

Practitioner,

We encourage you to talk with the learner about attitudes required to complete this task set. The context of the task has to be considered when identifying attitudes. With your learner, please check one of the following:

- Attitude is not important Attitude is somewhat important
- Attitude is very important

Learner Information and Tasks:

Tenants rent an apartment or house or lease property to run a business. Tenants need to let the landlord know if there is a problem. As well, the landlord may let the tenants know when he or she is coming to fix something or to do regular maintenance. Look at the attached letter from the landlord to the tenants.

Dear Tenants,

Thank you for sharing your concern about the kitchen sink. I will be coming by this Wednesday, January 15th, around noon to reapply the caulking around the sink. This will prevent water from leaking through. The swelling of the counter around the sink should go down a couple days after I fix it. If it does not, I would like to be informed so I can further investigate the problem.

Also, after I apply the caulking, you will not be able to use the sink for the next 12 hours. In the future, please wipe up any excess water after washing dishes to prolong the life of the caulking.

If you need to contact me, I can be reached at 905-555-1547(home) or at 905-555-6589.

Sincerely,

Mr. James Smith

Task 1: What are the two things the tenants are concerned about?

Answer:

Task 2: What is the landlord going to do about the problem?

Answer:

Task 3: How long should the tenants wait to contact the landlord if the problem still exists?

Answer:

Task Title: Letterfromlandlord_EAI_A1.2

Task 4: What may have caused the problem in the first place?

Answer:

Task 5: How can the tenant contact the landlord?

Answer:

Skill Building Activities

Links to online resources:

Reading Comprehension & Answering Questions

- <http://mrnussbaum.com/readingcomp/popcorn> (several examples, varying levels)
- <http://www.grammarbank.com/short-reading-comprehension-passages.html>
- <http://www.englishforeveryone.org/Topics/Reading-Comprehension.htm> (printable worksheets, varying levels)

LearningHUB online courses available:

- **Reading & Writing, Independent Study (assigned by practitioner following assessment)** - PLATO -Reading Level 1; Moodle – Reading to Understand the Ontario G1 Drivers Knowledge Test
- **Live Classes (SABA)** – Reading Comprehension 1 & 2; Reading Prescription Labels and Literature

*** To access LearningHUB courses,** learners must register for the LearningHUB e-Channel program by completing the registration form on their website and completing the course selection (page 2 of the registration form):

<http://www.learninghub.ca/user/register>

*** To Access LearningHUB Course Catalogue:**

<https://www.learninghub.ca/sites/default/files/TLH%20Course%20Catalogue%20%20Mar19%20F.pdf>