



Task Title: Navigate a Job Board website to find information

OALCF Cover Sheet – Learner Copy

Learner Name: _____

Date Started (m/d/yyyy): _____

Date Completed (m/d/yyyy): _____

Task Description: The learner will navigate the Job Board on the <https://employmentbghs.ca/connect2jobs/> website to find information related to a job search.

Competency: A: Find and Use Information
B: Communicate Ideas and Information
D. Use Digital Technology

Task Groups: A1: Read continuous text
A2: Interpret documents
B2: Write continuous text
D2: Perform well-defined, multi-step digital tasks

Level Indicators:

- A1.1: Read brief texts to locate specific details
- A2.1: Interpret very simple documents to locate specific details
- A2.2: Interpret simple documents to locate and connect information
- B2.1: Write brief texts to convey simple ideas and factual information
- D.2 : Perform well-defined, multi-step digital tasks

Performance Descriptors: See chart on last pages

Materials Required:

- Pen and Paper and/or Digital Device

Learner Information

In this task, you will follow instructions to navigate the Job Board on the Connect2Jobs website and find information related to a job search.

Work Sheet

Task 1: Open up the web browser on the computer. Type in or copy and paste this address: <https://employmentbghs.ca/connect2jobs/> . What is the name of the planning board that partners on this website?

Answer:

Task 2: Find the "Job Board" link in the middle of the screen and click on "Learn More". What do you see on this page?

Answer:

Task 3: Look above the list of job postings. How many total jobs were posted today?

Answer:

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Task 4: Find the search field on the left side of the page. Look under it to see 9 ways you can narrow down or sort/filter your search results. List them below.

Answer:

Task 5: Click the small triangle next to the words "All Job Types". Write down the options you see in the drop-down menu for narrowing your search.

Answer:
