



**Task Title: Neighbourhood Safety Letter**

OALCF Cover Sheet – Learner Copy

**Learner Name:** \_\_\_\_\_

**Date Started:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_

**Successful Completion:** Yes  No

**Goal Path:** Employment  Apprenticeship

Secondary School  Post Secondary  Independence

**Task Description:** The learner will write a letter to a public official outlining a concern about neighbourhood safety.

**Main Competency/Task Group/Level Indicator:**

- Communicate Ideas and Information/Complete and create documents/B2.3
- Use digital technology/D.2

**Materials Required:**

- Computer with word processing program (e.g., Microsoft Word or Google Docs)

## Learner Information

Writing letters to public officials is a powerful way to engage in democracy and make your voice heard on issues you care about. It's a direct way to communicate your concerns and opinions to those who make decisions that affect you and your community.

Scan the "Neighbourhood Concern".

### **Neighbourhood Concern**

Your neighbourhood is small and surrounded by forested land on two sides. People like to walk and hike in this area and local schools use it for field trips. There are plans to build a large shopping complex in part of the existing forest. The intersection where people cross to get to the forest is extremely busy and there is no crosswalk. Many families with children cross here and it has been a safety concern for many years. There has already been one accident resulting in a pedestrian with a broken leg and you are worried the next accident will be a death. You are very concerned about what will happen if the new shopping complex is built without creating a crosswalk.

## Work Sheet

**Task 1: Open a new page on the web browser of the computer. Conduct a search to find your local councillor or band member and write down their name and mailing address.**

Answer:

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**Task 2: Open a word processing program on the computer. Write a business letter to your representative explaining your concerns about the new shopping complex and suggesting solutions. Show the letter to your instructor.**

Answer: No written response required here.

Task completed: Yes: