



Task Title: Speaking up at Work

OALCF Cover Sheet – Learner Copy

Learner Name: _____

Date Started (m/d/yyyy): _____

Date Completed (m/d/yyyy): _____

Task Description: Workers sometimes find themselves in work situations where they have to speak up for themselves. In this task the learner will read and reflect upon a fictional work scenario.

Competency: A: Find and Use Information, B: Communicate Ideas and Information

Task Groups: A1: Read continuous text, B2: Write continuous text

Level Indicators:

- A1.2: Read texts to locate and connect ideas and information
- B2.2: Write texts to explain and describe information and ideas

Materials Required:

- Pen/pencil and paper (or computer if typing the answers)
- 'Taking Credit for Someone Else's Work' case scenario

Taking Credit For Someone Else's Work

Case Scenario

Cameron has just started a new job at a manufacturing plant that assembles car parts. He has completed the training and has been placed on an assembly line with four other men. One day the foreman has a team meeting to discuss how the assembly line can work better together.

The foreman asks Cameron and his co-workers to come up with ideas and present them at the next meeting. Cameron has noticed that when breaks are staggered it wastes a lot of time because the line is slowed down four different times. He thinks it would be more efficient if everyone took a 15-minute break at the same time. He feels shy and intimidated to bring this up because he is new on the job. He doesn't want to seem like a know-it-all so he keeps the idea to himself.

The next day, when the first person takes their break, Cameron casually mentions to Roger, one of the other men on the line, that it might be better if everyone took their breaks at the same time. Roger replies, "This is the way it has always been done."

At the next meeting with the foreman, Roger makes the suggestion that Cameron mentioned to him. For the next week the group tries taking their break all at the same time and sure enough productivity increases. The foreman thanks Roger at the next team meeting and he is rewarded with a gift certificate to a local restaurant for coming up with an innovative idea.

Work Sheet

Learner Information

Workers sometimes find themselves in work situations where they have to speak up for themselves. Read the 'Taking Credit for Someone Else's Work' case study and complete the tasks.

Task 1: How should Cameron approach this situation with the foreman?

Answer:

Task 2: What should Cameron say to Roger?

Answer:

Task 3: What, if any, blame should Cameron personally take for what happened?

Answer:

Task 4: Describe a time when something like this has happened to you or to someone you know. What was the outcome?

Answer:
