



Task Title: Understanding a Commercial Vehicle Inspection Form

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes No

Goal Path: Employment Apprenticeship

Secondary School Post Secondary Independence

Task Description:

Read a Pre/Post Trip Inspection Form to understand the legal requirements for commercial / work vehicles.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Interpret documents/A2.2

Materials Required:

- Access to a computer or other digital device (if preferred)
- Pen and paper (if preferred)

Learner Information

Truck drivers or another person who is capable of confirming that the vehicle is in good operating condition must do an inspection and complete an inspection form before starting their day's trip. This must be done every 24 hours, and the driver is also responsible for monitoring the condition of their vehicle throughout their workday. Scan the Pre/Post Check Inspection Form.

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PRE/POST CHECK INSPECTION FORM
Locations of Inspection

Date: _____

Time: _____ am/pm

2 Aviva Park
Vaughan, Ontario
L4L 9C7

9 Belfa Rd.
Ottawa, Ontario
K1G 0Z6

88 Colb. Dr.
Waterloo, Ontario
N2V 1A2

DRIVER: (Print) _____ Plate # _____ ON Truck # _____

TRUCK SUPPLY LIST

Safety Kit YES NO Spill Kit YES NO Dolly/Cart YES NO Straps YES NO Flashlight YES NO Roadnet Cradle YES NO
407 Transponder YES NO Gas Card YES NO Safety Cones YES NO Extension Cord YES NO Brake Sticks YES NO Snow Brush YES NO

	DESCRIPTION	OK		PRE-TRIP INSPECTION	OK		POST-TRIP INSPECTION
		YES	NO	(NOTE ANY DEFECTS BELOW)	YES	NO	(NOTE ANY DEFECTS BELOW)
O U T S I D E	Exhaust system	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Mirrors - condition and adjustment	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Oil Levels - engine and transmission	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Lights and reflectors	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Wheels and fasteners	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Suspension / springs / air bags / controlling adjustments	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Air Brakes - adjustments and connections	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Fuel system (no leaks)	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Hydraulic Brake Fluid	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Coolant levels	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Doors and body	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Tires	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Steering Wheel	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Brakes - Warning lights / buzzer	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	Windshield washer / wipers / all windows clear	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
	I N S I D E	Brakes - low pressure / vacuum / failure warning light	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Brakes Pedal / booster / gauges		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Defroster / heater		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Horn		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Seat belt / seat security		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Emergency equipment and First Aid equipment		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Parking brakes	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
Registration, Insurance, License, CVOR, License Plate	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
Cleanliness of the Truck	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
Other	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		

No minor or major defect found

Defects repaired by outside vendor Signature: _____ (PRINT): _____ P.O.# _____

PRE-TRIP	POST-TRIP
<input type="checkbox"/> Defect reported <input type="checkbox"/> Vehicle condition satisfactory Start KM: _____ Vehicle was inspected in accordance with O. Reg. 199/07, S.7 (1) Driver Signature: _____	<input type="checkbox"/> Defect reported <input type="checkbox"/> Vehicle condition satisfactory Finish KM: _____ Driver Signature: _____

WHITE - OFFICE COPY

CANARY - DRIVER'S COPY

Work Sheet

Task 1: List 3 items that must be on the truck from the truck supply list.

Answer:

Task 2: As part of the pre-trip inspection what must be entered on the form?

Answer:

Task 3: List 5 things that need to be checked outside of the vehicle.

Answer:

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Task 4: List 5 things that need to be checked inside of the vehicle.

Answer:



Task 5: What colour copy of the form does the driver keep?

Answer:



Answers

Task 1: List 3 items that must be on the truck from the truck supply list.

Answer: Any 3 of the following:

- Safety kit
- Spill kit
- Dolly/cart
- Straps
- Flashlight
- Roadnet Cradle
- 407 transponder
- Gas card
- Safety cones
- Extension cord
- Brake sticks
- Snow brush

Task 2: As part of the pre-trip inspection what must be entered on the form?

Answer: Start KM

Task 3: List 5 things that need to be checked outside of the vehicle.

Answer: Any 5 of the following:

- Exhaust system
- Mirrors – condition and adjustment
- Oil Levels – engine and transmission
- Lights and reflectors
- Wheels and fasteners
- Suspension / springs / air bags / controlling adjustments
- Air Brakes – adjustments and connections
- Fuel system (no leaks)
- Hydraulic Brake Fluid
- Collant levels
- Doors and body
- Tires

Task 4: List 5 things that need to be checked inside of the vehicle.

Answer: Any 5 of the following:

- Steering Wheel
- Brakes – Warning lights /buzzer

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- Windshield washer / wipers / all windows clear
- Brakes – low pressure / vacuum / failure warning light
- Brake Pedal / booster / gauges
- Defroster/heater
- Horn
- Seat belt / seat security
- Emergency equipment and First Aid equipment
- Parking brakes
- Registration, insurance, License, CVOR, License Plate
- Cleanliness of the truck

Task 5: What colour copy of the form does the driver keep?

Answer: Canary

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A2.2	Performs limited searches using one or two search criteria			
A2.2	Extracts information from tables and forms			

This task: Was successfully completed Needs to be tried again

Learner Comments:

Instructor (print):

Learner (print):
