



Practitioner submitted task: Prepared for the Project, Teaching to Fish (Build Tasks) Integrating OALCF Task Development within Ontario's Literacy Programs (2014)

OALCF Task Cover Sheet

Task Title: Contact North Brochure

Learner Name:	
Date Started:	Date Completed:
Successful Completion: Yes ___ No ___	
Goal Path: Employment Apprenticeship Secondary School Post-Secondary ✓ Independence	
Task Description: This task involves finding and applying information taken from a Contact North brochure.	
Competency: A: Find and Use Information B: Communicate Ideas and Information D. Use Digital Technology	Task Group(s): A1: Read continuous text A2: Interpret documents B2: Write continuous text D: Use digital technology
Level Indicators: A1.1: Reads brief text to locate specific details A1.2: Read texts to locate and connect ideas and information A2.1: Interpret very simple documents to locate specific details A2.2: Interpret simple documents to locate and connect information B2.1: Write brief texts to convey simple ideas and factual information D.2: Perform well-defined, multi-step digital tasks	
Performance Descriptors: see chart on last page	
Materials Required: <ul style="list-style-type: none">• Paper and Pen• Computer with internet access• Contact North Brochure• Question and Answer Sheets (attached)	



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Learner information and tasks

You have completed your upgrading at the literacy agency. You are unsure of your options for the next step and came across this brochure at the mall.

Answer the following questions using the brochure.

Task 1: Underline, circle or highlight the Inquiry Hotline phone number.

Task 2: What is the name of the agency this brochure is about?

Task 3: What website address would a student use to get information on courses offered?

Task 4: The Contact North brochure lists information that can be accessed on the website. What are two types of information that can be found?

Task 5: Contact North has many offices in Ontario. How would a student find the centre nearest to them?

Task 6: Contact North offers 18,000 online courses. Using the internet website for Contact North search for "Law Clerk" and list 3 colleges that offer that course.



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TESTIMONIALS

... having been out of school for 30 years. It's challenging, but it's also rewarding. - Ken

I find it convenient and it balances with my work and anything else I have to do at home. I can do it at any time and any place. - Alice

If I chose to travel to visit family, I only had to make the necessary arrangements with the Centre Coordinators, and my class was held wherever I happened to be. - Pat

VISIT OR CALL

Inquiry Hotline
1-877-999-9149

Monday to Friday
8:00 a.m. to 5:00 p.m.

InquiryHotlineOperators@contactnorthca



Contact North | Contact Nord
Ontario's Distance Education & Training Network



ACCESS ONLINE EDUCATION

18,000 online courses and over **1,000** online programs from Ontario's public colleges, universities, school boards, literacy, and basic skills and other training organizations at the online learning centre **right here**

IN YOUR COMMUNITY

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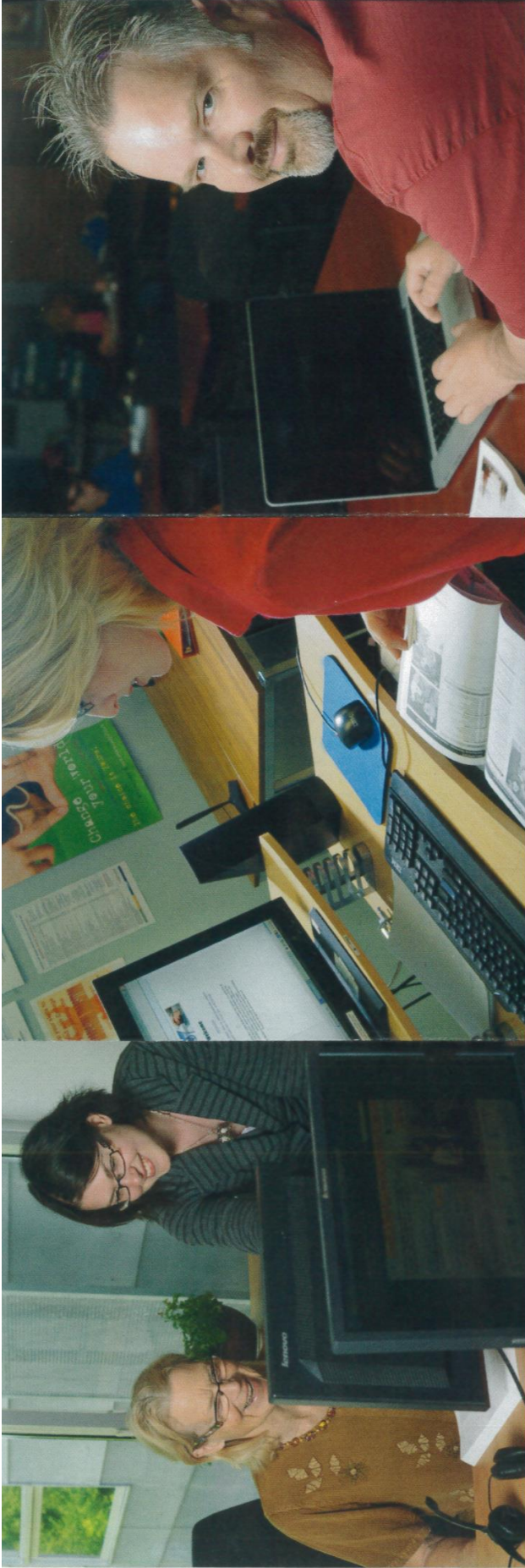
studyonline.ca



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Funded by the Government of Ontario



EARN

- a college or university certificate
- a diploma or degree
- your high school diploma
- an upgrade to your workplace skills

GET

- information on programs and courses
- information on financial aid
- the technology to take classes at a distance
- information on other support services
- help to register with the educational institution of your choice

TAKE CLASSES

- live or anytime
- at the online learning centre
- at home
- on a part-time or full-time basis

WRITE EXAMS

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ALL AT YOUR ONLINE LEARNING CENTRE



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Answer Key:

Task 1: Underline, circle or highlight the Inquiry Hotline phone number.

Task 2: What is the name of the agency this brochure is about?

Contact North

Task 3: What website address would a student use to get information on courses offered?

Studyonline.ca

Task 4: The Contact North brochure lists information that can be accessed on the website. What are two types of information that can be found?

Any two of following:

- **Information on programs and courses**
- **Information on financial aid**
- **Information on other support services**

Task 5: Contact North has many offices in Ontario. How would a student find the centre nearest to them?

Email or call the inquiry hotline or go to the Studyonline.ca website

Task 6: Contact North offers 18,000 online courses. List 3 colleges that offer the Law Clerk course.

Any 3 of the following:

- **Confederation College**
- **Niagara College**
- **Georgian College**
- **Northern College**
- **Loyalist College**



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Performance Descriptors		Needs Work	Completes task with support from practitioner	Completes task independently
A1.1	<ul style="list-style-type: none"> Reads short texts to locate a single piece of information 			
	<ul style="list-style-type: none"> Identifies the main idea in brief text 			
A1.2	<ul style="list-style-type: none"> Makes connections between sentences and between paragraphs in a single text 			
	<ul style="list-style-type: none"> Scans text to locate information 			
	<ul style="list-style-type: none"> Locates multiple pieces of information in simple texts 			
	<ul style="list-style-type: none"> Makes low-level inference 			
	<ul style="list-style-type: none"> Obtains information from detailed reading 			
	<ul style="list-style-type: none"> Begins to identify sources and evaluate information 			
A2.1	<ul style="list-style-type: none"> scans to locate specific details 			
	<ul style="list-style-type: none"> interprets brief text and common symbols 			
	<ul style="list-style-type: none"> locates specific details in simple documents, such as labels and signs 			
	<ul style="list-style-type: none"> identifies how lists are organized (e.g. sequential, chronological, alphabetical) 			
A2.2	<ul style="list-style-type: none"> performs limited searches using one or two search criteria 			
	<ul style="list-style-type: none"> uses layout to locate information 			
	<ul style="list-style-type: none"> makes connections between parts of documents 			



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	<ul style="list-style-type: none">• makes low-level inferences			
B2.1	<ul style="list-style-type: none">• Writes simple texts to request, remind or inform			
	<ul style="list-style-type: none">• Conveys simple ideas and factual information			
D.2	<ul style="list-style-type: none">• Selects and follows appropriate steps to complete tasks			
	<ul style="list-style-type: none">• Locates and recognizes functions and commands			
	<ul style="list-style-type: none">• Makes low-level inferences to interpret icons and text			
	<ul style="list-style-type: none">• Begins to identify sources and evaluate information			
	<ul style="list-style-type: none">• Performs simple searches using keywords (e.g. Internet)			

This task: was successfully completed ___ needs to be tried again ___

Learner Comments

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Instructor (print)

Learner Signature