



Task-based Activity Cover Sheet

Task Title: Count the number of boxes in a shipment

Learner Name:	
Date Started:	Date Completed:
Successful Completion: Yes___ No___	
Goal Path: Employment <input checked="" type="checkbox"/> Apprenticeship___ Secondary School___ Post Secondary___ Independence___	
Task Description: Count the number of boxes in a shipment to verify that the correct number was received	
Competency: C: Understand and Use Numbers A: Find and Use Information	Task Group(s): C4: Manage data A:2 Interpret documents
Level Indicators: C4:1 Make simple comparisons and calculations A2:1 Interpret very simple documents to locate specific details	
Performance Descriptors: see chart on last page or click here	
Links to skill building activities: see the last page or click here	
Materials Required: <ul style="list-style-type: none">• Provided Invoice document from Holst’s Office Supplies• Provided depiction of boxes received• Highlighter and pen or pencil	
ESKARGO: C4.1 Identifies and performs required 1-step operations <ul style="list-style-type: none">• Recognizes values in number and word format• Identifies and compares quantities of items• Identifies and performs required operation• Follows apparent steps to reach solutions	
Attitudes: Practitioner, We encourage you to talk with the learner about attitudes required to complete this task set. The context of the task has to be considered when identifying attitudes. With your learner, please check one of the following: <input type="checkbox"/> Attitude is not important <input type="checkbox"/> Attitude is somewhat important <input type="checkbox"/> Attitude is very important	



Task Title: Count the number of boxes in a shipment to verify that the correct number was received

Office workers are responsible for ordering and receiving office supplies. When the supplies are delivered, they verify that the order received is correct. The worker counts the items and compares it to the order form. Look at the invoice and picture of delivered boxes.

Learner Information and Tasks:

Task 1: Circle, highlight or underline on the invoice the number of small boxes of letter-sized paper that were ordered.

Task 2: Circle, highlight or underline on the invoice the number of large boxes of legal-sized paper that were ordered

Task 3: How many boxes were ordered, in total?

Task 4: How many small boxes were received?

Task 5: How many large boxes were received?

Task 6: Sign your name anywhere on the invoice if the correct amount of each size of box was received.



Prepared for: Cementing Integration Project – QUILL Learning Network 2015



Good People, Who Know

P.O. BOX 218, WALKERTON, ONT. NOG 2V0

TO: WELLMADE INDUSTRIES

ATTN: MARCIA

INVOICE

A 0345

Date Billed

DATE	DESCRIPTION	QUANTITY	PRICE
			@
			@
	LEGAL SIZE (LARGE)	7	@ \$6.00
			@
	LETTER SIZE (SMALL)	8	@ \$5.00
			@
			@
			@
			@
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			@
	"THANKS FOR SHOPPING HOLST"		@

- Our GST # is R102384658
- Mathematical calculations of the above goods are shown on the right hand side of this invoice.
- Back ordered items will be shipped as soon as available.
- TERMS: Net 30 days. 2% per month service charge added to overdue accounts.
- Goods remain the property of Holst Office Supplies Ltd. until paid in full.

Walkerton Ph 881-0031 holstwalkerton@wightman.ca
Hanover Ph. 364-5074 holsthanover@wightman.ca

Thank You!
\$ 30.00
+ HST

PLEASE PAY THE LAST AMOUNT SHOWN
IN THIS COLUMN





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Answer Key

Task 1: The learner will have highlighted, circled or underlined the number “8”

Task 2: The learner will have highlighted, circled or underlined the number “7”

Task 3: 15 boxes in total

Task 4: 8 small boxes were received.

Task 5: 7 large boxes were received.

Task 6: The learner should have signed the invoice



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Performance Descriptors		Needs Work	Completes task with support from practitioner	Completes task independently
A2.1	<ul style="list-style-type: none">interpret very simple documents to locate specific details			
C4.1	<ul style="list-style-type: none">adds, subtracts, multiplies and divides whole numbers and decimals			
	<ul style="list-style-type: none">recognizes values in number and word format			
	<ul style="list-style-type: none">identifies and compares quantities of items			

This task: was successfully completed ____ needs to be tried again ____

Learner Comments

Instructor (print)

Learner Signature



Skill Building Activities

Links to online resources:

- <http://www.gcfllearnfree.org/everydaylife/workskills/classifieds>
- <http://www.aaamath.com/add.htm>
- https://www.khanacademy.org/math/arithmetic/addition-subtraction/basic_addition/v/basic-addition
- https://www.khanacademy.org/math/arithmetic/multiplication-division/multiplication_fun/v/basic-multiplication

LearningHUB online courses available:

- **Math, Independent Study Pathway – 201 Multiplication & Division** (assigned by practitioner after assessment)
- **Live Classes (SABA) – Math Stories, Multiplication, Division, Essential Skills 101, Filling in Forms, On the Job Thinking Skills**

*To access LearningHUB courses, learners must register for the LearningHUB e-Channel program by completing the registration form on their website and completing the course selection (page 2 of the registration form): https://www.learninghub.ca/get_registered.aspx

*To Access LearningHUB Course Catalogue: <http://www.learninghub.ca/Files/PDF-files/HUBcoursecatalogue,%20December%2023,%202014%20revision.pdf>