



Task-based Activity Cover Sheet

Task Title: Locate and browse several websites to explore career options

Learner Name:	
Date Started:	Date Completed:
Successful Completion: Yes___ No___	
Goal Path: Employment ✓ Apprenticeship ✓ Secondary School ✓ Post Secondary ✓ Independence ___	
Task Description: For this task, the learner will explore different career options and then browse different websites to find information about a single career. The learner will cut and paste information about this career into a document noting the website.	
Competency: D: Use Digital Technology A: Find and Use Information B: Communicate Ideas and Information	Task Group(s): D3: Experiment and problem-solve to perform multi-step digital tasks A1: Read continuous text B2: Write Continuous Text
Level Indicators: D3: Experiment and problem-solve to perform multi-step digital tasks A1.2: Read texts to locate and connect ideas and information B2.2: Write texts to explain and describe information and ideas	
Performance Descriptors: see chart or click here	
Skill Building Activities: see the last page or click here	
Materials Required: <ul style="list-style-type: none">• Computer with Internet• Access to a printer• Copy of the student handout	
ESKARGO: <ul style="list-style-type: none">• Discriminates between information that is or is not current, accurate and reliable• Prints documents and selected text from the Internet• Performs advanced searches (e.g., refines search terms, uses advanced search features, cross-refers between websites)• Experiments and problem-solves to achieve desired results• Identifies sources, evaluates and integrates information	



Attitudes:

Practitioner,

We encourage you to talk with the learner about attitudes required to complete this task set. The context of the task has to be considered when identifying attitudes. With your learner, please check one of the following:

- Attitude is not important Attitude is somewhat important Attitude is very important



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The Internet can be a good source of information. There sites where you can find out through quizzes what careers may be good for you.

Look at the website:

<http://www.tcu.gov.on.ca/eng/postsecondary/careerplanning/program/wizard.html>

Learner Information and Tasks:

Task 1: Take the What Are Your Abilities Quiz

1) List your 3 top three abilities:

A. _____

B. _____

C. _____

2) List 3 suggested professions that interest you.

A. _____

B. _____

C. _____

Task 2: Take the What Kind of Work Do You Like Quiz

1) List your top 3 work preferences:

A. _____

B. _____

C. _____

2) List 3 suggested professions that interest you.

A. _____

B. _____

C. _____



Task 3: Take the How do you Like Work Quiz

1) List your top 3 methods:

A. _____

B. _____

C. _____

2) List 3 suggested professions that interest you.

A. _____

B. _____

C. _____

Task 4: Which career choices appeared more than once, if any?

Task 5: How do the careers from the survey compare to the career(s) you have in mind?

Task 6: What else could the survey ask to make the career suggestions more accurate?

Task 7: Select a career that interests you. Go to the webpage www.monster.ca and search for this career. Find 2 different job postings for this career and print them out.

Task 8: Go to the following website: http://www.jobbank.gc.ca/occupation_search-eng.do and find the following information about your selected career in your geographic region:

- Educational requirements
- Certification
- Wage Range
- Job Outlook
- Job Duties
- Job Availability in Your Region

Print your research results.



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Answer Key

Task 1 – 3: Answers will vary

Task 4: Answers will vary. Accept any reasonable response.

Task 5: Answers will vary. Accept reasonable responses. Below is sample response.

The careers that the survey provided were not even close to the career that I have in mind. When I completed the survey I found the survey difficult to complete since the questions were hard to understand and since the questions are difficult this could lead to bias in the results. I found that the careers generated were mainly careers that require a university education and I find this misleading for the surveyed since how does a short questionnaire determine whether a person can actually complete (or want to complete) that amount of post-secondary education.

Task 6: Answers will vary. Below is a sample response:

I think that the survey needs to make the questions easier to understand and it needs to ask how much education the person is willing to get.

Task 7: Check to see that the 2 job posting are from monster.ca and that they are job postings for the career the learner is researching.

Task 8: Answers will vary.



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Performance Descriptors		Needs Work	Completes task with support from practitioner	Completes task independently
D.3	<ul style="list-style-type: none"> experiments and problem-solves to achieve the desired results 			
	<ul style="list-style-type: none"> manages unfamiliar elements (e.g. vocabulary, context, topic) to complete tasks 			
	<ul style="list-style-type: none"> performs advanced searches (e.g. refines search terms, uses advanced search features, cross-refers between websites) 			
	<ul style="list-style-type: none"> identifies sources, evaluates and integrates information 			
A1.2	<ul style="list-style-type: none"> makes connections between sentences and between paragraphs in a single text 			
	<ul style="list-style-type: none"> scans text to locate information 			
	<ul style="list-style-type: none"> locates multiple pieces of information in simple texts 			
	<ul style="list-style-type: none"> makes low level inferences 			
B2.2	<ul style="list-style-type: none"> writes texts to explain or describe 			
	<ul style="list-style-type: none"> uses a limited range of vocabulary and punctuation appropriate to the task 			
	<ul style="list-style-type: none"> begins to select words and tone appropriate to the task 			
	<ul style="list-style-type: none"> begins to organize writing to communicate effectively 			

This task: was successfully completed ___ needs to be tried again ___

Learner Comments

Instructor (print)

Learner Signature



Skill Building Activities:

Links to online resources:

- <http://www.gcflearnfree.org/careerplanning/careerplanningandsalary/explore-careers> (An online tutorial that explains what to look for when researching careers, includes information on how to navigate different websites to gather information about various careers)
- <http://www.gcflearnfree.org/jobsearchandnetworking/find-a-job-online> (An online tutorial that covers all of the basics of using job site search engines to search for career choices, and contains important tips for navigating online job postings)
- http://www.slideshare.net/dupagecu/biz-partner-career-seo-final?qid=ef1eb37d-7b16-45e1-9bf1-ad6adea2410c&v=default&b=&from_search=11 (An online slideshow that covers important tips for researching careers online)
- <http://www.bbc.co.uk/skillswise/worksheet/en05skim-e2-w-reading-a-website> (A factsheet that can be read online or printed off, contains a screenshot of a website and some questions for learners to answer related to what kind of information can be found on the website)

LearningHUB online courses available:

- **Essential Skills, Independent Study (assigned by practitioner following assessment):**
 - Computer Use Level 1 (“Introduction to Computers” + “Getting Connected With Technology”)
- **Reading/Writing, Independent Study (assigned by practitioner following assessment):**
 - Reading Level 2 Assignment 1 (“Reading Strategies 2”)
 - Reading Level 2 Assignment 2 (“Reading Directions 2”)
 - Reading Level 2 Assignment 3 (“Letters and Reports 2”)
 - Job Skills For the Real World
 - Basic Skills For the Real World Assignments 1-8
 - Writing Level 1 (“Grammar 1 + Mechanics 1 + Writing Skills & Strategies 1 + Notes and Short Memos 1”)
 - Writing Level 2 (“Spelling & Punctuation 2 + Diction & Style 2 + Writing Directions 2 + Business Letters 2”)
- **Independent Study, Short Courses (Moodle):**
 - Learning to Communicate By Understanding Internet & Email
 - Exploring Apprenticeship
- **Live Classes (SABA):**
 - Basic Computer Functions
 - Surfing the Internet for Beginners
 - On the Job Thinking Skills

***To access LearningHUB courses**, learners must register for the LearningHUB e-Channel program by completing the registration form on their website and completing the course selection (page 2 of the registration form): https://www.learninghub.ca/get_registered.aspx

***To Access LearningHUB Course Catalogue:** <http://www.learninghub.ca/Files/PDF-files/HUBcoursecatalogue,%20December%202023,%202014%20revision.pdf>