Task Title: Create a Reference List Using MLA Formatting

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes ☐   No ☐

Goal Path: Employment ☐   Apprenticeship ☐

Secondary School ☐   Post Secondary ☐   Independence ☐

Task Description: The learner will create a reference list of resources used to write an essay.

Main Competency/Task Group/Level Indicator:

- Communicate Ideas and Information/Complete and create documents/B3.3a
- Communicate Ideas and Information/Complete and create documents/B3.3b
- Use Digital Technology/D.2

Materials Required:

- Pen/pencil and paper and/or digital device
- List of resources used (e.g., books, journal articles, websites)

Learner Information

Secondary and Post Secondary students are often required to write essays in subjects such as English or History. These assignments require students to find information from a variety of sources such as books, journals, and websites. Sources must be clearly documented in a reference list so that someone else could find this source and read it themselves.

Modern Language Association (MLA) style of referencing is a commonly used format for documenting references.

Scan the "Sample MLA Reference List".

For more information about how to cite specific references, you can look at the information on this MLA Formatting and Style Guide website:

https://owl.purdue.edu/owl/research_and_citation/mla_style/mla_formatting_and_style_guide/index.html

Sample MLA Reference List

Works Cited

"Blueprint Lays Out Clear Path for Climate Action." *Environmental Defense Fund*. Environmental Defense Fund, 8 May 2007. Web. 24 May 2009.

Clinton, Bill. Interview by Andrew C. Revkin. "Clinton on Climate Change." *New York Times*. New York Times, May 2007. Web. 25 May 2009.

Dean, Cornelia. "Executive on a Mission: Saving the Planet." *New York Times*. New York Times, 22 May 2007. Web. 25 May 2009.

Ebert, Roger. "An Inconvenient Truth." Rev. of *An Inconvenient Truth*, dir. Davis Guggenheim. *rogerebert.com*. Sun-Times News Group, 2 June 2006. Web. 24 May 2009.

GlobalWarming.org. Cooler Heads Coalition, 2007. Web. 24 May 2009.

Gowdy, John. "Avoiding Self-organized Extinction: Toward a Co-evolutionary Economics of Sustainability." *International Journal of Sustainable Development and World Ecology* 14.1 (2007): 27-36. Print.

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Leroux, Marcel. *Global Warming: Myth Or Reality?: The Erring Ways of Climatology*. New York: Springer, 2005. Print.

Milken, Michael, Gary Becker, Myron Scholes, and Daniel Kahneman. "On Global Warming and Financial Imbalances." *New Perspectives Quarterly* 23.4 (2006): 63. Print.

Nordhaus, William D. "After Kyoto: Alternative Mechanisms to Control Global Warming." *American Economic Review* 96.2 (2006): 31-34. Print.

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Shulte, Bret. "Putting a Price on Pollution." *Usnews.com*. *US News & World Rept.*, 6 May 2007. Web. 24 May 2009.

Uzawa, Hirofumi. *Economic Theory and Global Warming*. Cambridge: Cambridge UP, 2003. Print.

Retrieved from Purdue Owl MLA Formatting: MLA sample Works Cited [https://owl.english.purdue.edu/owl/resource/747/12/]

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Work Sheet

Task 1: Using the sample reference list as a guide, create a reference list on a computer for an essay or project you have completed or are working on. Show the list to your instructor.

Answer: No written response required here.

Task completed: Yes: ☐

Answers

Answers will vary. Each type of source – e.g. book, journal article, website, etc. – should be properly formatted based on MLA guidelines.

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
B3.3a	uses layout to determine where to make entries			
	makes inferences to decide what, where and how to enter information			
B3.3b	follows conventions to display information in more complex documents (e.g. use of abbreviations, symbols)			
	sorts entries into categories and subcategories			
	displays many categories of information			
	organizes information in a variety of ways			
	identifies parts of documents using titles, row and column headings, sub-headings and labels			
D.2	selects and follows appropriate steps to complete tasks			
	locates and recognizes functions and commands			
	begins to identify sources and evaluate information			

This task: Was successfully completed ☐ Needs to be tried again ☐

Learner Comments:

Instructor (print):

_____

Learner (print):

_____