



## Task Title: Interview Questions

### OALCF Cover Sheet – Practitioner Copy

**Learner Name:** \_\_\_\_\_

**Date Started:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_

**Successful Completion:** Yes  No

**Goal Path:** Employment  Apprenticeship

Secondary School  Post Secondary  Independence

**Task Description:** The learner will read about and reflect on the types of questions often asked in interviews.

#### Main Competency/Task Group/Level Indicator

- Find and Use Information/Read continuous text/A1.2
- Communicate ideas and information/Write continuous text/B2.2

#### Materials Required:

- Pen/pencil and paper
- Computer or digital device

Task Title: InterviewQuestions\_EA\_A1.2\_B2.2

## Learner Information

You will often be asked similar questions in every job interview. You can research these questions and prepare your answers in advance.

Scan "**Understand Types of Questions Asked in Interviews**".

## **Understand Types of Questions Asked in Interviews**

When going to an interview for a potential job opportunity you will be asked many questions. These will likely include work history, wages, and the company you are applying to, qualifications and questions about you. The best approach is to be prepared for these questions and other questions that may come up.

Examples of questions and topics often discussed in interviews are listed below.

### **Work History**

- Where you worked, your position and dates of employment
- Questions about your resume
- Why you are leaving or have left your position

### **About You**

- Greatest strengths and weaknesses
- Do you work well with other people?
- What motivates you?

### **Qualifications**

- Describe the skills that fit into the new position
- Describe your work style
- How many hours do you normally work

### **Compensation**

- Salary expectations

### **Company ABC**

- Why do you want to work here?
- What do you know about ABC COMPANY?

## Work Sheet

**Task 1: In an interview, you will often be asked about yourself. Look at the sample questions and discussion topics under “About You”. List two additional topics or questions you think you might be asked about yourself in an interview.**

Answer:

---

**Task 2: You will often be asked to describe your strengths in an interview. List three strengths you have that you would bring to the workplace.**

Answer:

---

**Task 3: Interviewers often ask you to describe a time when you had to use a particular skill or competency. Describe a time when you had to use your problem-solving skills. This could be an example from a previous job or from your daily life (e.g. parenting).**

Answer:

---

## Answers

**Task 1: In an interview, you will often be asked about yourself. Look at the sample questions and discussion topics under “About You”. List two additional topics or questions you think you might be asked about yourself in an interview.**

Answers will vary.

**Task 2: You will often be asked to describe your strengths in an interview. List three strengths you have that you would bring to the workplace.**

Answers will vary. Learner may choose to list soft skills/transferrable skills or specific competencies.

**Task 3: Interviewers often ask you to describe a time when you had to use a particular skill or competency. Describe a time when you had to use your problem-solving skills. This could be an example from a previous job or from your daily life (e.g. parenting).**

Answers will vary.

### Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A1.2	scans text to locate information			
	locates multiple pieces of information in simple texts			
	makes low-level inferences			
	follows the main events of descriptive, narrative and informational texts			
B2.2	writes texts to explain and describe			
	conveys intended meaning on familiar topics for a limited range of purposes and audiences			
	begins to select words and tone appropriate to the task			
	begins to organize writing to communicate effectively			

Task Title: InterviewQuestions\_EA\_A1.2\_B2.2

This task: Was successfully completed  Needs to be tried again

Learner Comments:

Instructor (print):

---

Learner (print):

---