



OALCF Task Cover Sheet

Task Title: Health Card Renewal

Learner Name:	
Date Started:	Date Completed:
Successful Completion: Yes ___ No ___	
Goal Path: Employment ___ Apprenticeship ___ Secondary School ___ Post Secondary ___ Independence ✓	
Task Description: Learners will learn about the Ontario Health Card renewal process.	
Competency: A: Find and Use Information B: Communicate Ideas and Information D: Use Digital Technology	Task Group(s): A2: Interpret documents B3: Complete and create documents D: n/a
Level Indicators: A2.1: Interpret very simple documents to locate specific details B3.1a: Make straightforward entries to complete very simple documents B3.2a: Use layout to determine where to make entries in simple documents D2: Perform well-defined, multi-step digital tasks	
Performance Descriptors: see chart on last page	
Skill Building Activity: Please find skill building activities at the end of this task set or click here.	
Materials Required: <ul style="list-style-type: none">• Task sheet• Printout of Health Card Renewal form and Ontario Health Insurance Coverage Document List• Computer and access to the Internet• Printouts of Service Ontario Centre locations and supporting maps (if computer not available)• Pen or pencil	



Task Title: Health Card Renewal

Practitioners Notes

Copies of the Health Card Renewal Form and the Ontario Health Insurance Coverage Document List should be printed off and scaled appropriately to provide the greatest authenticity for learners. They could not be provided here as they are secured .pdf files. They can be found online here:

Health Card Renewal Form

http://www.health.gov.on.ca/en/public/forms/ohip_fm.aspx

Ontario Health Insurance Coverage Document List

[http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/014-9998E-82~1/\\$File/9998-82E.pdf](http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/014-9998E-82~1/$File/9998-82E.pdf)

Service Ontario Location Finder

<https://www.services.gov.on.ca/locations/start.do?locale=EN>

*Websites and file locations are subject to change.

The digital tasks requiring computer access could be omitted if the requisite technology is not available. A list of local Service Centre locations and a map could be printed off and the learners could determine which location is the most accessible and appropriate for them.

It should also be noted that not all browsers are identical and websites are not static. Practitioners should perform the digital tasks in advance to ensure that the task can be completed as designed. Amendments should be made where necessary.

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Health cards have an expiry date. Individuals need to fill out a Health Card Renewal form to get a new card. Look at the Health Card Renewal form and instructions.

Learner Information and Tasks:

- Task 1:** Complete the Health Card Renewal form, except for the box labelled “Audit ID”.
- Task 2:** Locate and circle the information regarding original documents on the instructions portion of the renewal form.
- Task 3:** List 2 documents from the approved document list you would bring with you to renew your Health Card.
- Task 4:** Under what circumstances must you bring in an original document from List 1 when renewing your health card?
- Task 5:** Go to <https://www.services.gov.on.ca/locations/start.do?locale=EN> and complete the chart below for the Service Ontario Centre that is the best option for you to renew your health card.

Name of Centre	
Address	
Services Available	
Hours of Operation	

Task Title: Health Card Renewal**Answer Key**

- Task 1:** Check to see that personal information was entered into appropriate boxes. Successful completion demonstrates competency B3.1a.
- Task 2:** Check that the appropriate part of the document was circled. The text should include:
“Also take an original document from List 2 and List 3 on the Ontario Health Coverage Document List. If you do not have an original document from each list, obtain them, before you visit a ServiceOntario centre.”
- Task 3:** Answers will vary. Please review List 2 & List 3 from the “Ontario Health Insurance Coverage Document List” for acceptable documents.
- Task 4:** “You need a document from list 1 if your citizenship or immigration status has changed since you obtained your current photo health card.”
- Task 5:** Answers will vary by location chosen. Successful completion demonstrates competencies B3.2a and D2.

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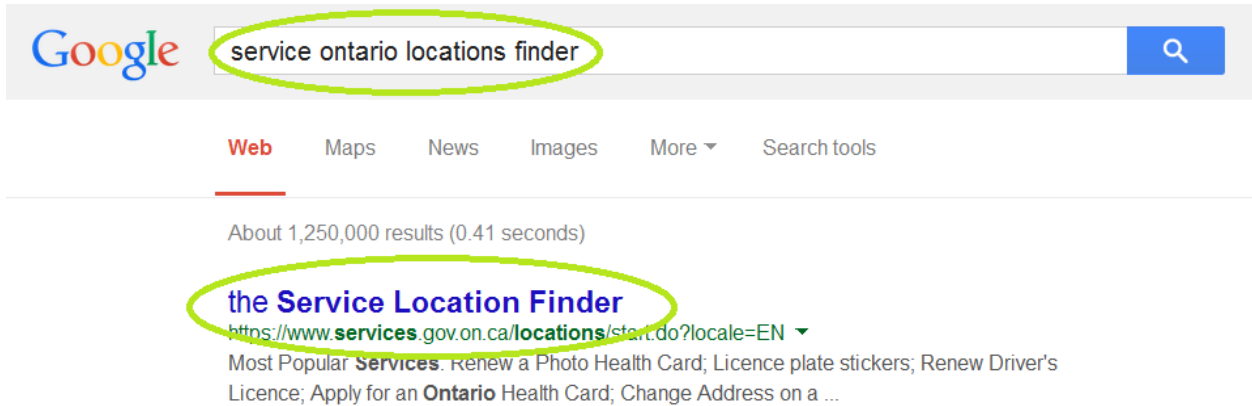
Performance Descriptors		Needs Work	Completes task with support from practitioner	Completes task independently
A2.1	<ul style="list-style-type: none"> scans to locate specific details 			
	<ul style="list-style-type: none"> interprets brief text and common symbols 			
	<ul style="list-style-type: none"> locates specific details in simple documents, such as labels and signs 			
	<ul style="list-style-type: none"> identifies how lists are organized (e.g. sequential, chronological, alphabetical) 			
	<ul style="list-style-type: none"> requires support to identify sources and to evaluate and integrate information 			
B3.1a	<ul style="list-style-type: none"> makes a direct match between what is requested and what is entered 			
	<ul style="list-style-type: none"> makes entries using familiar vocabulary 			
B3.2a	<ul style="list-style-type: none"> uses layout to determine where to make entries 			
	<ul style="list-style-type: none"> begins to make some inferences to decide what information is needed, where and how to enter the information 			
	<ul style="list-style-type: none"> makes entries using a limited range of vocabulary 			
D.2	<ul style="list-style-type: none"> selects and follows appropriate steps to complete tasks 			
	<ul style="list-style-type: none"> locates and recognizes functions and command 			
	<ul style="list-style-type: none"> makes low-level inferences to interpret icons and text 			

Skill Building Activity: Finding a Service Ontario Centre

In this exercise you will access the Service Ontario Locations Finder website and learn how to use it.

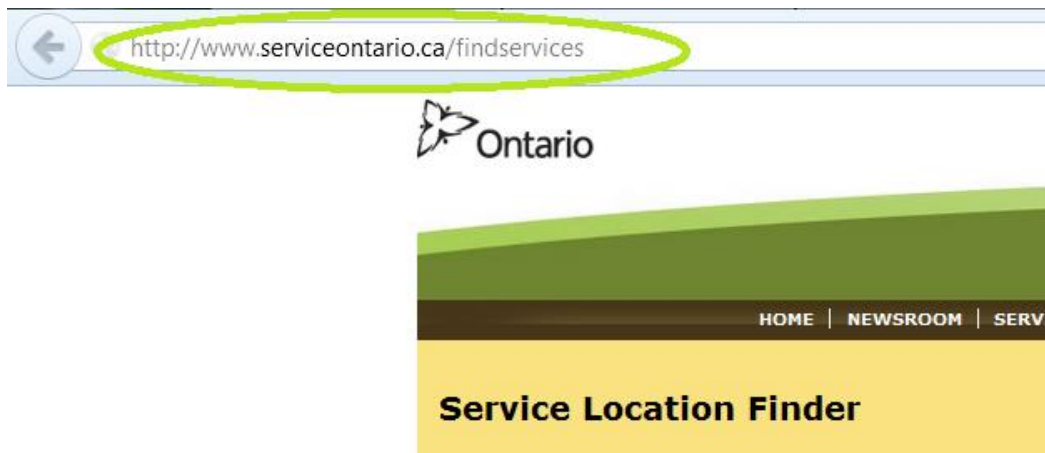
Google search: “Service Ontario location finder.”

Click on the link labelled “**Service Location Finder:**”

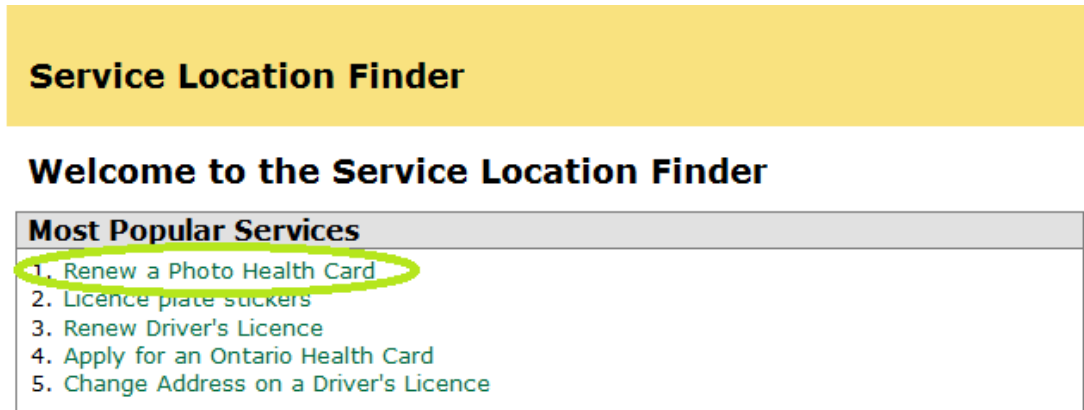


Or, go to the website directly by typing the following address into your browser's address bar:

www.serviceontario.ca/findservices



Select the “Renew a Photo Health Card” option:



The screenshot shows a yellow header with the text "Service Location Finder". Below this is a section titled "Welcome to the Service Location Finder". Underneath is a box titled "Most Popular Services" containing a list of five items. The first item, "1. Renew a Photo Health Card", is circled in green.

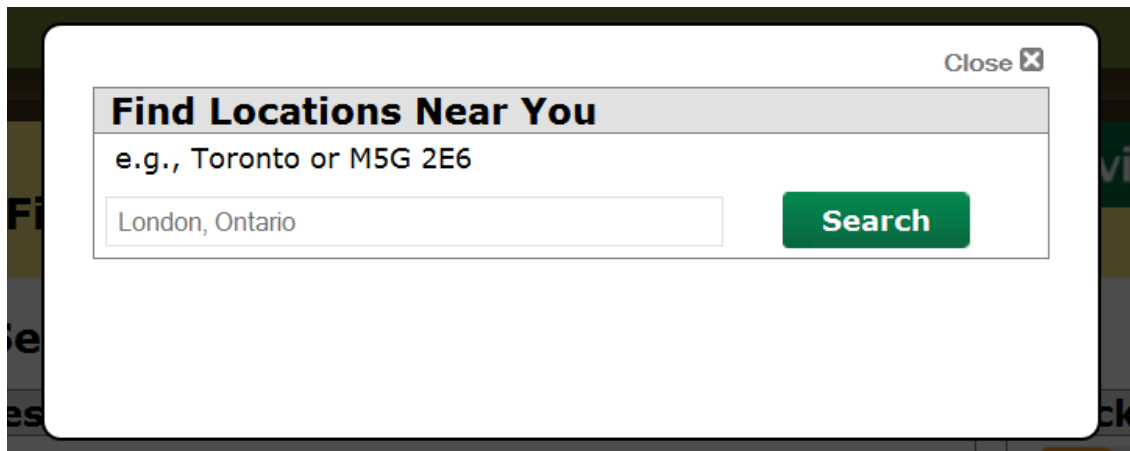
Service Location Finder

Welcome to the Service Location Finder

Most Popular Services

1. Renew a Photo Health Card
2. Licence plate stickers
3. Renew Driver's Licence
4. Apply for an Ontario Health Card
5. Change Address on a Driver's Licence

Type in the name of a city (choose a city other than your own). Click on **Search**:



The screenshot shows a search box titled "Find Locations Near You" with a "Close" button in the top right corner. Below the title is a text input field containing "London, Ontario" and a green "Search" button. Above the input field is a placeholder text "e.g., Toronto or M5G 2E6".

Find Locations Near You Close X

e.g., Toronto or M5G 2E6

London, Ontario

Search

Locate Service Ontario centres by scrolling down the left hand side of the screen under **Search Results**:

Location Results

<p>Location London, Ontario</p> <p>+ Advanced Search Options</p> <p style="background-color: #444; color: white; text-align: center; padding: 2px;">Click to update your search results</p> <p>You may also be interested in:</p> <ul style="list-style-type: none"> • Renew Driver's Licence <p>Also available: By Mail</p>	<p>Service Renew a Photo Health Card</p>
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Location Features

- Barrier free access
- French language services
- Public computers

Search Results

A

Counter London
5th Floor, 217 York Street

Services Available

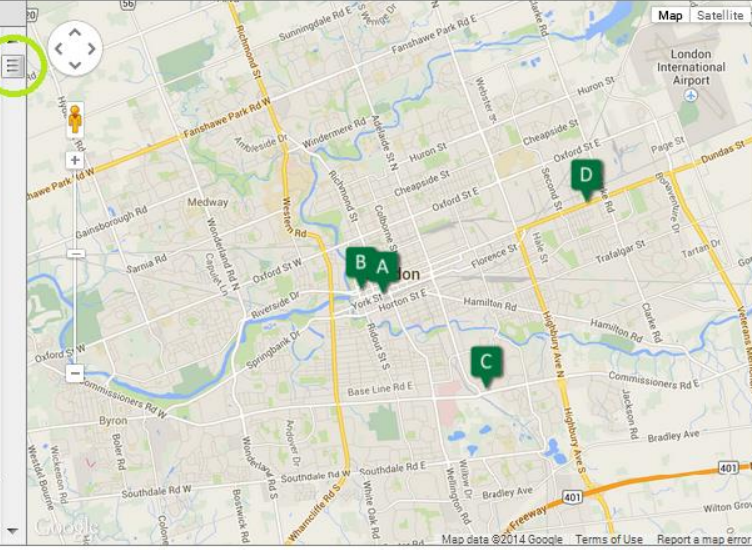
- + **Driver and Vehicle**
- + **Forms, Publications and Official Documents**
- + **Health**
- + **Photo Identification**

Hours:
Monday to Friday,
8:30a.m. to 5:00p.m.
Closed on public holidays.

Health card services are also available by appointment.

Details and Directions

B



List the lettered tabs below and for each (you can stop at D if there are more) give the street address, as in this example:

A 217 York St.

9