



Task-based Activity Cover Sheet

Task Title: Hours Offered in a Class

Learner Name:	
Date Started:	Date Completed:
Successful Completion: Yes ___ No ___	
Goal Path: Employment___ Apprenticeship ✓ Secondary School ✓ Post Secondary ✓ Independence___	
Task Descriptors: The learner will calculate the number of hours a class is offered in a week.	
Competency: C: Understand and Use Numbers A: Find and Use Information	Task Group(s): C2: Manage Time A2: Interpret documents
Level Indicators: C2.1: Measure time and make simple comparisons and calculations. A2.2: Interpret simple documents to locate and connect information.	
Performance Descriptors: see after answer key or click here	
Links to skill building activities: see the last page or click here	
Materials Required: <ul style="list-style-type: none">• Schedule• Practitioners may wish to look over the schedule with the learner before letting them try the tasks....this will help them to fill comfortable with the layout	



ESKARGO:

C2.1

- Recognizes values in number and word format
- Understands chronological order
- Understands and uses common date formats
- Chooses appropriate units of measurement (e.g., hours, minutes, seconds)
- Interprets and represents time using whole numbers, decimals (e.g., .25, .5), and simple, common fractions (e.g., $\frac{1}{2}$, $\frac{1}{4}$ hour)
- Follows apparent steps to reach solutions

A2.2

- Uses layout to locate information
- Scans to locate specific information
- Reads times, dates, codes
- Performs limited searches using one or two search criteria
- Locates multiple pieces of information in forms, tables, simple graphs, maps, flow charts
- Identifies purpose and use of specific forms, tables, simple graphs
- Makes low-level inferences

Attitudes:

Practitioner,

We encourage you to talk with the learner about attitudes required to complete this task set. The context of the task has to be considered when identifying attitudes. With your learner, please check one of the following:

- Attitude is not important Attitude is somewhat important Attitude is very important



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Learner Information and Tasks:

When choosing a class, it is important to know the hours. Use the calendar provided to complete the tasks.

Task 1: What time is the earliest class?

Task 2: On the schedule, circle the times when there will be Peer Tutoring.

Task 3: How many hours of Peer Tutoring are available during the week?
Round your answer to the nearest hour.

Task 4: How many hours of Introductory Excel are offered in the weekly schedule?

Task 5: How many hours of **advanced** courses are offered during the week?



Prepared for: Cementing Integration Project – QUILL Learning Network 2015

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Learner Information and Tasks:

FALL SEMESTER COMPUTER COURSES SEPTEMBER THRU TO DECEMBER

To Register, call 247-396-3451 ext. 12 Monday to Friday 8:00am- 4:30pm

*Courses will begin on September 8th and run until December 21st

Monday	Tuesday	Wednesday	Thursday	Friday
9:30am-12:00pm Basic Word Processing Room 101	9:15am-12:15pm Intermediate Word Processing Room 102	9:30am-12:00pm Basic Word Processing Room 101	9:15am-12:15pm Intermediate Word Processing Room 102	9:00am-12:00pm Advanced Word Processing Room 201
1:15pm-4:15pm Intermediate Excel Room 102	1:30pm-4:00pm Introductory Excel Room101	1:15pm-4:15pm Intermediate Excel Room 102	1:30pm-4:00pm Introductory Excel Room 101	1:00pm-3:45pm Peer Tutoring Study Lab
6:00pm-8:30pm Basic Word Processing Room 101	4:30pm-7:00pm Peer Tutoring Study Lab	6:00pm-8:30pm Introductory Excel Room 101	4:00pm-7:00pm Advanced Excel Room 201	No Classes Offered
6:00pm-9:00pm Intermediate Word Processing Room 102	6:00pm-9:00pm Advanced Word Processing Room 201	6:00pm-9:15pm Intermediate Excel Room 102	6:30pm-9:00pm Peer Tutoring Study Lab	No Classes Offered



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Answer Key

Task 1: 9:00 am

Task 2: 3 circled times- Tuesday 4:30pm-7:00pm

Friday 1:00pm-3:45pm

Thursday 6:30pm-9:00pm

Task 3: approx. 8 hours (Tuesday 2.5 hrs, Thursday 2.5 hrs, Friday 2.75 hrs)

***Note that the answer depends on how many days they circled in Task 2....if only two were circled then the answer should reflect that number and be considered correct**

Task 4: 7.5 hours or 7 hours and 30 minutes or 7 ½ hours

Tuesday 1:30pm-4:00pm Wednesday 6:00pm-8:30pm Thursday 1:30pm-4:00pm

Task 5: 9 hours.



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Performance Descriptors		Needs Work	Completes task with support from practitioner	Completes task independently
C2.1	<ul style="list-style-type: none"> round to the nearest minute or hour 			
	<ul style="list-style-type: none"> adds, subtracts, multiplies and divides whole numbers and decimals 			
	<ul style="list-style-type: none"> interprets and represents time using whole numbers, decimals (e.g. .25, .5) and simple common fractions (e.g. $\frac{1}{2}$, $\frac{1}{4}$ hour) 			
	<ul style="list-style-type: none"> follows apparent steps to reach solutions 			
	<ul style="list-style-type: none"> chooses appropriate units of measurement (e.g. hours, minutes, seconds) 			
	<ul style="list-style-type: none"> represents dates and times using standard conventions 			
	<ul style="list-style-type: none"> identifies and performs required operation 			
	<ul style="list-style-type: none"> understands chronological order 			
A2.2	<ul style="list-style-type: none"> performs limited searches using one or two search criteria 			
	<ul style="list-style-type: none"> extracts information from tables and forms 			
	<ul style="list-style-type: none"> makes low-level inferences 			



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This task: was successfully completed___ needs to be tried again___

Learner Comments

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Instructor (print)

Learner Signature



Skill Building Activities

Link to Online Resources:

- <http://www.bbc.co.uk/skillswise/worksheet/ma25time-e2-w-what-time-does-the-programme-start> (A short activity on calculating time)
- <http://www.bbc.co.uk/skillswise/worksheet/ma25time-l1-w-add-and-subtract-times> (A worksheet on adding and subtracting times that can be printed off)
- <http://www.gcflernfree.org/math/goodatmath/play> (This is a fun game that tests Addition/Subtraction/Multiplication/Division skills)
- http://www.ehow.com/video_12200800_subtract-time-sums.html (A short video on how to add/subtract time sums)

LearningHUB Courses Available

- **Live Classes (SABA) – Multiplication; Division; Understanding Fractions A, Fractions in Everyday Life, Decimals A**
- **Math, Independent Study – 100 Whole Numbers Assignment; 101 Addition & Subtraction Assignments 1 & 2; 201 Multiplication & Division; 301 Fractions Assignments 1 & 2; 302 Decimals Assignment; Math Skills For Today Assignment ; (Moodle) Managing Your Time** (assigned by practitioner following assessment)

***To access LearningHUB courses**, learners must register for the LearningHUB e-Channel program by completing the registration form on their website and completing the course selection (page 2 of the registration form):

https://www.learninghub.ca/get_registered.aspx

***To Access LearningHUB Course Catalogue:** <http://www.learninghub.ca/Files/PDF-files/HUBcoursecatalogue,%20December%2023,%202014%20revision.pdf>