OALCF Task Cover Sheet

Task Title: Understanding Income Tax Videos - Segment 2

Learner Name:
Date Started: **Date Completed:**
Successful Completion: Yes___   No___
Goal Path: Employment ✓ Apprenticeship___ Secondary School___ Post Secondary ___ Independence ✓

Task Description:
View videos on why you need to complete an income tax form if you are employed and an overview of the forms, process and penalties.

Competency:	**Task Group(s):**
A: Find and Use Information	A3: Extract info from films, broadcasts and presentations

<mark>Suggested</mark> Level Indicators:

A3.1:   Listens/watches broadcast for one piece of information

A3.2:   Listens/watches broadcast for more than one piece of information or one piece of information with a low level inference or with many distractors

Performance Descriptors: see chart on last page

Materials Required:
- Paper and pencil/pen for notes
- Computer with internet
- The learner should review the tasks before watching the video. Skill building activities should discuss the pause, rewind and play process for videos.

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Employed, people have to complete an income tax return. This will allow you to receive certain income and child benefits through the government. View the Segment 2 video on "Do I need to file and getting started?" at http://www.cra-arc.gc.ca/vdgllry/ndvdls/srs-prprngrtrn-eng.html?clp=ndvdls/srs-prprngrtrn2-eng&fmt=mp4

Learner Information and Tasks:

Task 1:   What are four items that taxes pay for?

Task 2:   What are two social services that taxes fund?

Task 3:   Why would an individual need to file a return?

Task 4:   What form is used to report income?

Task 5:   What is entered in Line 101 of the income section of the T1 Return?

Task 6:   What are two items that are not taxable and not part of income in the T1 Return?

Task 7:   What is one kind of tax credit or deduction?

Task 8:   What are two examples of the various other credits found in the T1 Return?

Task 9:   When is the deadline to file an income tax return?

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Answer Key

Task 1: What are four items that taxes pay for? **Any four of the following:**
- **Roads**
- **Public utilities**
- **Education**
- **Health care**
- **Economic development**
- **Cultural activities**
- **Defence**
- **Law enforcement**

Task 2: What are two social services that taxes cover? **Any two of the following:**
- **Old Age Security benefits**
- **Employment Insurance benefits**
- **Canada Child Tax benefit**
- **Working Income Tax benefit**
- **Universal Child Care benefit**

Task 3: Why would an individual need to file a return? **Either one or both are acceptable:**
- **They have to pay tax for a particular calendar year**
- **The CRA sent them a request to file a return**

Task 4: What form is used to report income?

T1 General Income Tax and Benefit Return

Task 5: What is entered in Line 101 of the income section of the T1 Return?

Salary, wages, commission or bonuses

Task 6: What are two items that are not taxable and not part of income in the T1 Return? **Any two of the following:**
- **Lottery winnings**
- **Canada Child Tax Benefits and payments**
- **GST/HST credit**
- **Related provincial or territorial programs**

Task 7: What is one kind of tax credit or deduction? **Any one of the following:**
- **RRSP**
- **Childcare expenses**
- **Union dues**

Task 8: What are two examples of the various other credits found in the T1 Return? **Any two of the following:**
- **Tax deducted at source**
- **CPP and/or EI overpayments (if they separate these out they will count as two)**
- **Provincial or territorial tax credits**
- **Installment payments**

Task 9: When is the deadline to file an income tax return?

Deadline to file is April 30th of the following year (they may also add June 15th for self-employed individuals and their spouses or common-law partners)

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	Suggested Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A3.1	• Listens/watches broadcast for one piece of information			
A3.2	• Listens/watches broadcast for more than one piece of information or one piece of information with a low level inference or with many distractors			

This task: was successfully completed___   needs to be tried again___

Learner Comments

_____   _____
Instructor (print)   **Learner Signature**