



Task Title: John's Calendar

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started (m/d/yyyy): _____

Date Completed (m/d/yyyy): _____

Successful Completion: Yes No

Goal Path: Employment Apprenticeship
Secondary School Post Secondary Independence

Task Description The learner will record a number of appointments and errands under the appropriate dates in a calendar and record other important information in a “notes” section.

Competency: A: Find and Use Information
B: Communicate Ideas and Information
C: Understand and Use Numbers

Task Groups: A1: Read texts to locate and connect ideas and information
A2: Interpret documents
B3: Complete and create documents
C2: Manage time

Level Indicators:

- A1.1: Read brief texts to locate specific details
- A1.2: Read texts to locate and connect ideas and information
- A2.2: Interpret simple documents to locate and connect information
- B3.2a: Use layout to determine where to make entries in simple documents
- C2.1: Measure time and make simple comparisons and calculations

Performance Descriptors: See chart on last page

Materials Required:

- Learner information and instructions
- Blank calendar sheet (on page following the learner information and instructions)
- Pen or pencil or computer

Learner Information and Task

Task 1: John has the following appointments and errands to take care of during June. Use the calendar on the next page to record his appointments and errands. Use the notes section to write down any information he should remember.

- On June 11th John has a dentist appointment at 3:00 p.m.
- On June 14th John is going to a ball game with his friend, Bradley. He is meeting him at the west stadium entrance at 6:00 p.m.
- From June 16th to the 22nd John is on vacation. He is going camping in Algonquin Park. He is leaving at 7:00 a.m. on the 16th.
- John needs to buy a new cell phone card on the Friday before he goes away.
- The day before his camping trip, John wants to make a note to remember to pack his tent, sleeping bag, bug repellent, sunscreen, matches, flashlight, towel and camera, as well as his clothes.
- On June 4th, John has a doctor's appointment at 10:00 a.m.
- John goes to school two days a week - Mondays and Wednesdays from 9:00 a.m. to 2:00 p.m.
- John's sister Andrea's birthday is June 8th.
- John's mother wants him to come over on June 9th for dinner.

Calendar:

~ June 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	Notes:					

Answers

The layout of the scheduled appointments and errands may vary but the learner should have them shown on the same specific dates on the calendar. The learner should have similar information in the notes section at the bottom of the calendar.

~ June 2013 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 School 9-2	4 Doc's 10:00 am	5 School 9-2	6	7	8 Andrea's B-Day
9 Mom's Dinner	10	11 Dentist 3:00pm	12	13	14 New Cell Card Ball Game 6:00 Bradley see notes	15 Pack for trip see notes
16 Leave 7:00am	17	18	19	20	21	22
vacation Camping Algonquin Park						
23	24	25	26	27	28	29
30	Notes: June 14 - meet Bradley at West Stadium entrance June 15 - Pack tent, sleeping bag, bug repellent, sunscreen, matches, flashlight, towel and camera, and clothes.					

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A1.1	Reads short texts to locate a single piece of information			
	Decodes words and makes meaning of sentences in a single text			
	Follows the sequence of events in straightforward chronological texts			
	Follow simple, straightforward instructional texts			
A1.2	Makes low-level inferences			
	Scans texts to locate information			
	Locates multiple pieces of information in simple texts			
A2.2	Uses layout to locate information			
	Makes connections between parts of documents			
B3.2a	Uses layout to determine where to make entries			
	Begins to make some inferences to decide what information is needed, where and how to enter the information			
	Makes entries using a limited range of vocabulary			
C2.1:	Understands chronological order			
	Understands and uses common date formats			

Task Title: John'sCalendar_I_A1.1_A1.2_A2.2_B3.2a_C2.1

This task:

Was successfully completed

Needs to be tried again

Learner Comments:

Instructor (print):
