



Task prepared for the project “Using Technology to Facilitate Connections between Literacy and the Broader Community” (2014)

This task set was vetted by this project and was not reviewed by the QUILL team.

### OALCF Task Cover Sheet

**Task Title:** Plan Your Theme Party

<b>Learner Name:</b>	
<b>Date Started:</b>	<b>Date Completed:</b>
<b>Successful Completion:</b> Yes ___ No ___	
<b>Goal Path:</b> Employment    Apprenticeship    Secondary School    Post Secondary    Independence ✓	
<b>Task Description:</b> The learner will plan a theme party and make decisions as to how to decorate, what food/drink to acquire, and whom to invite.	
<b>Competency:</b> B: Communicate Ideas and Information	<b>Task Group(s):</b> B2: Write continuous text B3: Complete and create documents B4: Express oneself creatively
<b>Level Indicators:</b> B2.1: Write brief texts to convey simple ideas and factual information B3.1: Create very simple documents to display and organize a limited amount of information B4. N/A	
<b>Performance Descriptors:</b> see chart on last page	
<b>Materials Required:</b> <ul style="list-style-type: none"><li>• Learner Information and Task sheets</li><li>• Pen or pencil</li></ul>	



Task prepared for the project “Using Technology to Facilitate Connections between Literacy and the Broader Community” (2014)

This task set was vetted by this project and was not reviewed by the QUILL team.

**Task Title:** Plan Your Theme Party

**Learner Information and Tasks:**

Throwing your own theme party can be fun. However, parties require planning if they are to be successful. Be creative and make plans that represent your hobbies and interests.

**Task 1:** Choose a theme for your party and write it below.

**My theme will be:** \_\_\_\_\_

**Task 2:** You will need to decorate your home to match the theme of your party. Write down 3 items that you will need to decorate your home:

---

---

---

**Task 3:** Create a guest list that includes 5 people that you will invite:

---

---

---

---



Task prepared for the project “Using Technology to Facilitate Connections between Literacy and the Broader Community” (2014)

This task set was vetted by this project and was not reviewed by the QUILL team.

**Task Title:** Plan Your Theme Party

**Task 4:** Create a shopping list of the food and drinks that you will have at your party:

---

---

---

---

---

---

---



Task prepared for the project “Using Technology to Facilitate Connections between Literacy and the Broader Community” (2014)

This task set was vetted by this project and was not reviewed by the QUILL team.

**Task Title:** Plan Your Theme Party

Performance Descriptors		Needs Work	Completes task with support from practitioner	Completes task independently
B2.1	<ul style="list-style-type: none"> <li>writes simple texts to request, remind or inform</li> </ul>			
	<ul style="list-style-type: none"> <li>demonstrates a limited understanding of sequence</li> </ul>			
	<ul style="list-style-type: none"> <li>uses highly familiar vocabulary</li> </ul>			
B3.1b	<ul style="list-style-type: none"> <li>follows conventions to display information in lists, labels, simple forms, signs (e.g. images support the message, text is legible)</li> </ul>			
B4	<ul style="list-style-type: none"> <li>-the tasks in this task group are not rated for complexity</li> </ul>			

**This task:** was successfully completed\_\_\_\_ needs to be tried again\_\_\_\_

<b>Learner Comments</b>

\_\_\_\_\_  
**Instructor (print)**

\_\_\_\_\_  
**Learner Signature**