



Task Title: Using a POS (Point of Sale) Terminal

OALCF Cover Sheet – Practitioner Copy

Learner Name: _____

Date Started: _____

Date Completed: _____

Successful Completion: Yes No

Goal Path: Employment Apprenticeship

Secondary School Post Secondary Independence

Task Description: The learner reads a Point Of Sale (POS) terminal screen to answer questions about a restaurant.

Main Competency/Task Group/Level Indicator:

- Find and Use Information/Interpret documents/A2.2
- Understand and Use Numbers/Manage money/C1.1

Materials Required:

- Pen/pencil and paper and/or digital device

Task Title: POSTouchScreen_E_A2.2_C1.1

Learner Information

To work in the service industry, you may need to use a POS (sometimes called Point of Service or Point of Sale) terminal to serve your customers. This will help you take orders, send orders to the kitchen and help giving customers their bill.

Scan the document "POS (Point of Service)."

POS (Point of Service)

The screenshot displays a POS interface with a top navigation bar containing menu categories: Soft Drinks, Speed Bar, Cocktails, Appetizers, Soups & Salads, Burgers, Grinders, Sandwiches and Wraps, Entres, and Payments. The main area is divided into a left order list, a central menu grid, and a right sidebar with action buttons.

Order List:

1 Sml COKE	1.25
1 Lrg ORANGE JUICE	1.75
1 COFFEE	1.35
1 COFFEE	1.35
1 RED BULL	3.50
Subtotal	9.20
Food Tax	0.46
Liquor Tax	0.18
TOTAL	9.84

Balance Due 9.84

Soft Drinks Menu Grid:

				TONIC WATER
				SODA WATER
				LEMONADE

Right Sidebar Action Buttons: Access, Tab, Repeat, Modify, Split, Delete, 2 3 4 Quantity, Table, Trans. Item, Print, Close Day.

Bottom Navigation Bar: Quit, Time Clock, Order Entry, Cashier, Time Cards, Schedule, Reports, Employees, Setup, Menu, Close Day.

Work Sheet

Task 1: What three hot drinks can be served?

Answer:

Task 2: What are the names of the two taxes that are charged?

Answer:

Task 3: Circle, highlight or underline the subtotal of the bill.

Answer:

Task 4: A customer would like to order two coffees. How much will it cost?

Answer:

Task 5: What are three juices that can be served?

Answer:

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Task 6: A customer is ready to pay their bill. Circle a button that will allow them to pay.

Answer:

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Answers

Task 1: What three hot drinks can be served?

Answer: coffee, decaf coffee and hot tea.

Task 2: What are the names of the two taxes that are charged?

Answer: food tax and liquor tax.

Task 3: Circle, highlight or underline the subtotal of the bill.

Answer: \$9.20

Task 4: A customer would like to order two coffees. How much will it cost?

Answer: \$2.70

Task 5: What are three juices that can be served?

Answer: And three of: orange, cranberry, grapefruit, pineapple, tomato.

Task 6: A customer is ready to pay their bill. Circle a button that will allow them to pay.

Answer: Learner will circle the button marked "payments" or "cashier".

Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A2.2	performs limited searches using one or two search criteria			
	extracts information from tables and forms			
	locates information in simple graphs and maps			
	uses layout to locate information			
	makes connections between parts of documents			
	makes low-level inferences			
C1.1	adds and subtracts whole numbers and decimals			
	understands numerical order			
	recognizes values in number and word format			
	identifies and performs required operation			
	follows apparent steps to reach solutions			

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Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
	interprets and represents costs using monetary symbols and decimals			

This task: Was successfully completed Needs to be tried again

Learner Comments:

Instructor (print):

Learner (print):
