

OALCF Task Cover Sheet

Task Title: Read a Bulletin Board Notice

Learner Name:	
Date Started:	Date Completed:
Successful Completion: Yes ___ No ___	
Goal Path: Employment <input checked="" type="checkbox"/> Apprenticeship ___ Secondary School ___ Post Secondary ___ Independence <input checked="" type="checkbox"/>	
Task Description: In this task set a learner is asked to read a bulletin board notice and identify various key points. The learner will then write their own notice for an item they have lost.	
Competency: A: Find and Use Information B: Communicate Ideas and Information	Task Group(s): A1: Read continuous text A2: Interpret documents B2: Write continuous text
Level Indicators: A1.1: Read brief texts to locate specific details A1.2: Read texts to locate and connect ideas and information A2.1: Interpret very simple documents to locate specific details B2.1: Write brief texts to convey simple ideas and factual information	
Performance Descriptors: see chart on last page	
Materials Required: <ul style="list-style-type: none">• Attached notice• Question sheet• Paper• Pen/pencil• This activity could easily be moved into “Use Digital Technology” to create the notice• This activity could also involve B3.1b by having the learner create a notice using a template• Skill building activities could include writing simple journals and reading short paragraphs for simple comprehension and reading between the lines	



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Bulletin Board Notice

Task 1: Find the following information on the bulletin:

- a. What has been lost? _____
- b. Where was it lost? _____
- c. When was it lost? _____
- d. What was in the handbag? _____
- e. Who will you call if you find it? _____
- f. What will happen when you return the bag to its owner?

Task 2: How would you feel if you lost something that was special to you?

Task 3: Imagine you have lost an item. Write a short note you can pin on a bulletin board in your apartment building or at a local store. You can use words from the ad you read.

Bulletin Board Notice

Lost

Woman's white hand bag

In City Park

Last Friday, April 20th

Contains pills and make-up

Please call Mary at 421-7589

REWARD

Task Title: Read a Bulletin Board Notice

Performance Descriptors		Needs Work	Completes task with support from practitioner	Completes task independently
A1.1	<ul style="list-style-type: none">reads short texts to locate a single piece of information			
A1.2	<ul style="list-style-type: none">makes low-level inferences			
A2.1	<ul style="list-style-type: none">scans to locate specific details			
B2.1	<ul style="list-style-type: none">writes simple texts to request, remind, or inform			
	<ul style="list-style-type: none">conveys simple ideas and factual information			

This task: was successfully completed____ needs to be tried again____

Learner Comments

Instructor (print)

Learner Signature