

**Task Title: Read a Bulletin Board Notice**  
OALCF Cover Sheet – Practitioner Copy

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**Learner Name:** \_\_\_\_\_

**Date Started (m/d/yyyy):** \_\_\_\_\_

**Date Completed (m/d/yyyy):** \_\_\_\_\_

**Successful Completion:** Yes  No

**Goal Path:** Employment  Apprenticeship

Secondary School  Post Secondary  Independence

**Task Description:** In this task set a learner is asked to read a bulletin board notice and identify various key points. The learner will then write their own notice for an item they have lost.

**Competency:** A: Find and Use Information, B: Communicate Ideas and Information

**Task Groups:** A1: Read continuous text, A2: Interpret documents, B2: Write continuous text

**Level Indicators:**

- A1.1: Read brief texts to locate specific details
- A1.2: Read texts to locate and connect ideas and information
- A2.1: Interpret very simple documents to locate specific details
- B2.1: Write brief texts to convey simple ideas and factual information

**Performance Descriptors:** See chart on the last page

**Instructor notes:**

- This activity could easily be moved into "Use Digital Technology" to create the notice
- This activity could also involve B3.1b by having the learner create a notice using a template
- Skill-building activities could include writing simple journals and reading short paragraphs for simple comprehension and reading between the lines

## Bulletin Board Notice

### Materials Required:

- Attached notice
- Question sheet
- Paper
- Pen/pencil

Bulletin Board Notice



Work Sheet

**Task 1: Find the following information on the bulletin:**

**A. What has been lost?**

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**B. Where was it lost?**

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**C. When was it lost?**

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**D. What was in the handbag?**

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**E. Who will you call if you find it?**

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**F. What will happen when you return the bag to its owner?**

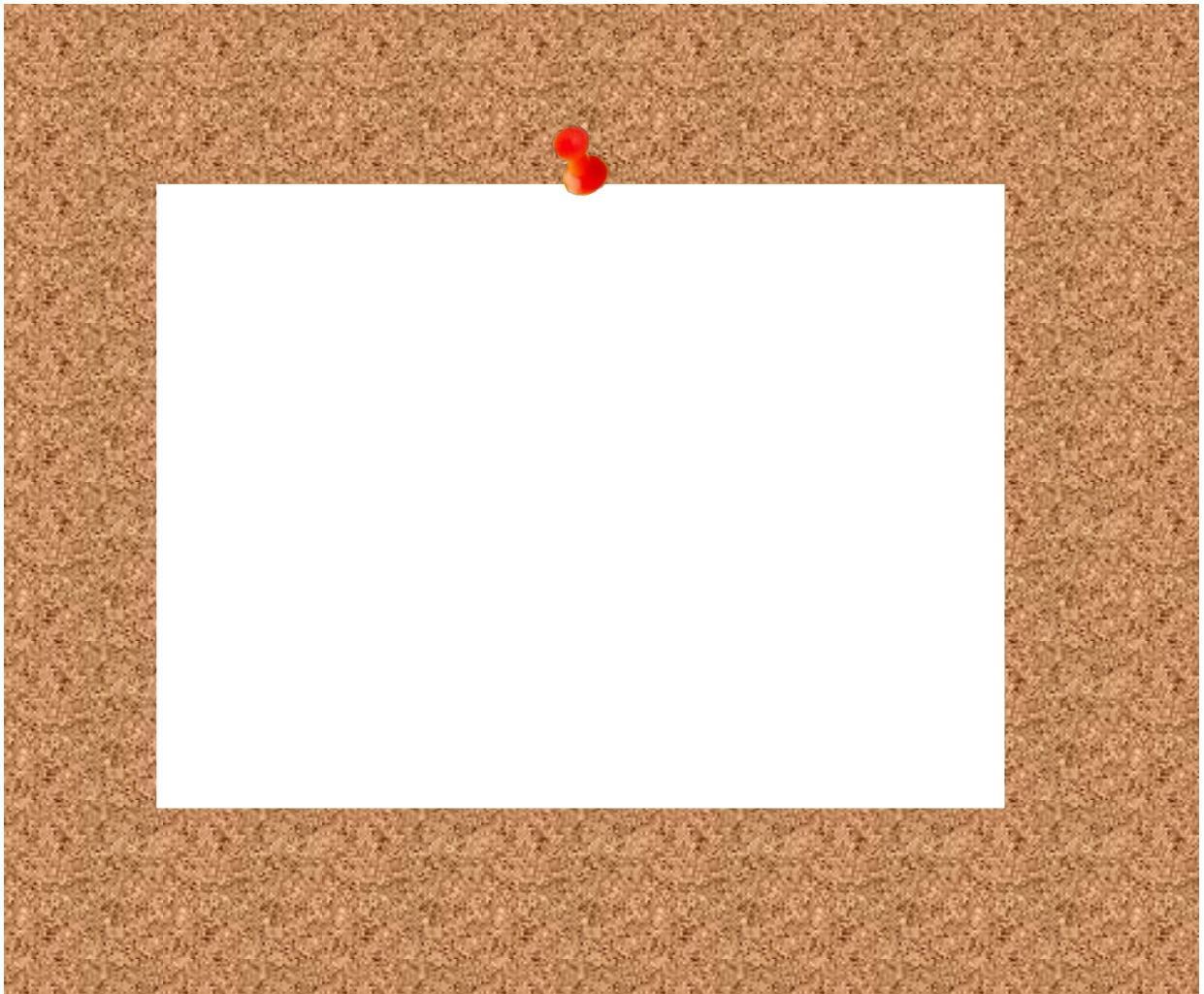
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**Task 2: How would you feel if you lost something that was special to you?**

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## Work Sheet 2

**Task 3: Imagine you have lost an item. Write a short note you can pin on a bulletin board in your apartment building or at a local store. You can use words from the ad you read.**



### Performance Descriptors

Levels	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
A1.1	Reads short texts to locate a single piece of information			
A1.2	Makes low-level inferences			
A2.1	Scans to locate specific details			
B2.1	Writes simple texts to request, remind, or inform			
B2.1	Conveys simple ideas and factual information			

This task: Was successfully completed  Needs to be tried again

Learner Comments:

Instructor (print):

Learner (print):

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