Task-based Activity Cover Sheet

Task Title: Teller Communications

Learner Name:
Date Started: **Date Completed:**   **Successful Completion:**   Yes ☐ No ☐
Goal Path: Employment ☐ Apprenticeship ☐ Secondary School ☐ Post-Secondary ☐ Independence **X**
Task Description: The Learner calculates the withdrawals and deposit amounts when dealing with a teller

Competency:	**Task Group(s):**
C: Understand and Use Numbers	C1: Manage Money

Level Indicators: C1.1: Compare costs and make simple calculations
Performance Descriptors: see chart on last page
Materials Required: • Pencil or pen

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When a customer goes to a Credit Union or Bank to make a withdrawal they need to count the money to make sure it matches the withdrawal amount and communicate mistakes to the teller.

Learner Information and Tasks:

Task 1: A customer wants to withdraw $140. They ask for it in $20s. How many $20 bills will they receive?

Task 2: A customer wants to withdraw $75. The teller gives them 3 - $20 bills and 1 - $5 bill. How much more does the customer need to receive?

Task 3: A customer gives the teller 1 - $100 bill and 2 - $50 bills. The customer asks for $80 to be deposited into their account and wants the rest in $20 bills. How many $20 bills will the customer receive?

Task 4: How many $20 bills are there in $100?

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Answer Key

Task 1: A customer wants to withdraw $140. They ask for it in $20s. How many $20 bills will they receive?

A: **140 / 20 = 7**

Task 2: A customer wants to withdraw $75. The teller gives them 3 - $20 bills and 1 - $5 bill. How much more does the customer need to receive?

A: **3 x 20 = 60   1 x 5 = 5   60 + 5 = 65   75 – 65 = $10.00**

Task 3: A customer gives the teller 1 - $100 bill and 2 - $50 bills. The customer asks for $80 to be deposited into their account and wants the rest in $20 bills. How many $20 bills will the customer receive?

A: **1 x 100 = 100   2 x 50 = 100   100 + 100 = 200   200 – 80 = 120**

120 / 20 = 6

Task 4: How many $20 bills are there in $100?

A: **100 / 20 = 5**

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	Performance Descriptors	Needs Work	Completes task with support from practitioner	Completes task independently
C1.1	• adds, subtracts, multiplies and divides whole numbers and decimals			
	• identifies and performs required operation			
	• follows apparent steps to reach solutions			
	• interprets and represents costs using monetary symbols and decimals			
	• uses strategies to check accuracy (e.g. estimating, using a calculator, repeating a calculation, using the reverse operation)			

This task: was successfully completed ☐   needs to be tried again ☐

Learner Comments

_____   _____

Instructor (print)   **Learner Signature**