OALCF Task Cover Sheet

Task Title: Wages and Calculating Commissions

Learner Name:
Date Started: **Date Completed:**   **Successful Completion:**   Yes___   No___
Goal Path: Employment √ Apprenticeship___   Secondary School___   Post Secondary___   Independence √
Task Description: The learner needs to calculate commissions earned based on sales.

Competency:	Task Group(s):
A: Find and Use Information C: Understand and Use Numbers	A1: Read continuous text C1 : Manage money

Level Indicators: A1.1:   Read brief texts to locate specific details   C1.1:   Compare costs and make simple calculations   C1.2:   Make low-level inferences to calculate costs and expense that may include rates such as taxes and discounts   C1.3:   Find, integrate, and analyze numerical information to make multi-step calculations to compare cost options and prepare budgets
Performance Descriptors: see chart on last page
Materials Required: ● Paper and Pen or Computer   ● Calculator   ● ...tion Sheet (attached)   ...er Sheet (attached)

Toronto District School Board

Task Title: Wages and Calculating Commissions

Task Description: Employees working in sales occupations often have their wages based on a percentage of their sales. They need to be able to figure out if employer calculations are correct in order to confirm they are receiving the right amount of money.

Depending on the job, some employees are paid hourly, salary, and some may receive a commission for the amount of product or services they sell to customers. Many retail jobs pay an hourly rate and a commission on the sales of certain items. For example, a salesperson in a shoe store might receive an hourly rate of $10.85 and a 1% commission on the total sales of accessories such as shoe polish, shoe laces or purses.

Debbie is a beauty consultant for Lavern's Cosmetics. She is paid $220.00 per week plus a commission of 38% of her sales. Her sales for a four week period are shown in the following table.

Week #	1	2	3	4
Sales	850.09	625.90	946.45	1,238.43

Task 1:   Calculate the money earned in commission during this period.

Task 2:   Calculate Debbie's total gross pay for this month. Remember to include her weekly wage as well as the commission earned.

Task 3:   Carrie gets a commission of 12% of her weekly sales in a bicycle shop. Calculate the commission she would earn if her sales were $3,800 in one week.

Task 4:   Calculate the commissions earned, based on the sales listed in the table below.

SALES	COMMISSION PERCENTAGES	COMMISSION EARNED
$585.43	10%	
$2,200.00	40%	
$1,675.00	8%	
$876.50	18%	
$3,345.00	15%	
$7,215.99	5%	

Answer Sheet

Debbie is a beauty consultant for Lavern's Cosmetics. She is paid $220.00 per week plus a commission of 38% of her sales. Her sales for a four week period are shown in the following table.

Week #	1	2	3	4
Sales	850.09	625.90	946.45	1,238.43

Task 1: Calculate the money earned in commission during this period.

Commissions: Week 1- 850.09 x 0.38= $323.03,
Week 2- 625.90 x 0.38 = $237.84
Week 3- 946.45 x 0.38 = $359.65
Week 4- 1,238.43 x 0.38 = $470.60
Total = $1,391.12 commission

Task 2: Calculate Debbie's total gross pay for this month. Remember to include her weekly wage as well as the commission earned when calculating the gross pay amount.

Wage for this period = $220 x 4 = $880.00
Total: 880 wages + 1,391.12 commission = **$2,271.12** gross

Task 3: Carrie gets a commission of 12% of her weekly sales in a bicycle shop. Calculate the commission she would earn if her sales were $3,800 in one week?

$3,800 x 0.12 = **$456.00**

Task 4: Calculate the commissions earned, based on the sales listed in the table below.
Complete the chart by recording what the dollar amount that the commission would be.

SALES	COMMISSION PERCENTAGES	ANSWERS
$585.43	10%	585.43 x 0.10 = **$58.54**
$2,200.00	40%	2,200 x .40 = **$880.00**
$1,675.00	8%	1,675 x .08 = **$134.00**
$876.50	18%	876.5 x .18 = **$157.77**
$3,345.00	15%	3,345 x .15 = **$501.75**
$7,215.99	5%	7,215.99 x .05 = **$360.80**

Task Title: Wages and Calculating Commissions

Performance Descriptors		Needs Work	Completes task with support from practitioner	Completes task independently
A1.1:	● Reads short texts to locate a single piece of information			
C1.1:	● Interprets and represents costs using monetary symbols and decimals			
C1.2:	● Represents costs and rates using monetary symbols, decimals and percentages.			
	● Uses strategies to check accuracy (e.g. estimating, using a calculator, repeating a calculation, using the reverse operation)			
C1.3:	● Finds, integrates, and analyses numerical information (e.g. tables, graphs)			
	● Uses strategies to check accuracy (e.g. estimating, using a calculator, repeating a calculation, using the reverse operation)			

This task: was successfully completed____   needs to be tried again____

Learner Comments

_____   _____

Instructor (print)   **Learner Signature**