

Task Title: Count the Number of Boxes in a Shipment

# OALCF Cover Sheet – Practitioner Copy

**Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Started: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Goal Path:** | Employment | Apprenticeship |
| Secondary School | Post Secondary | Independence |

**Successful Completion:**  Yes No

**Task Description:** Count the number of boxes in a shipment to verify that the correct number was received.

**Main Competency/Task Group/Level Indicator:**

* Understand and Use Numbers/Manage data/C4.1

**Materials Required:**

* Pen/pencil and paper and/or digital device

# Learner Information

Office workers are responsible for ordering and receiving office supplies. When the supplies are delivered, they verify that the order received is correct. The worker counts the items and compares it to the order form.

Scan the “Holst Office Pro” invoice and the “Delivered Boxes Photo”.

A receipt with writing on it

AI-generated content may be incorrect.

**Delivered Boxes Photo**



# Work Sheet

**Task 1: Circle on the invoice the number of small boxes of letter-sized paper that were ordered.**

Answer:

Task Completed: Yes: No:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 2: Highlight or underline on the invoice the number of large boxes of legal-sized paper that were ordered.**

Answer:

Task Completed: Yes: No:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 3: How many boxes were ordered in total?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 4: How many small boxes were received?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 5: How many large boxes were received?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 6: Sign your name anywhere on the invoice if the correct amount of each size of box was received.**

Answer: 

Task Completed: Yes: No:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Answers

**Task 1: Circle on the invoice the number of small boxes of letter-sized paper that were ordered.**

Answer: The learner will have circled the number “8”.

**Task 2: Highlight or underline on the invoice the number of large boxes of legal-sized paper that were ordered.**

Answer: The learner will have highlighted or underlined the number “7”.

**Task 3: How many boxes were ordered in total?**

Answer: 15 boxes in total

**Task 4: How many small boxes were received?**

Answer: 8 small boxes were received.

**Task 5: How many large boxes were received?**

Answer: 7 large boxes were received.

**Task 6: Sign your name anywhere on the invoice if the correct amount of each size of box was received.**

Answer: The learner should have signed the invoice.

# Performance Descriptors

| Levels | Performance Descriptors | Needs Work | Completes task with support from practitioner | Completes task independently |
| --- | --- | --- | --- | --- |
| C4.1 | adds, subtracts, multiplies and divides whole numbers and decimals |  |  |  |
|  | recognizes values in number and word format |  |  |  |
|  | identifies and compares quantities of items |  |  |  |



This task: Was successfully completed Needs to be tried again

Learner Comments:

Instructor (print): Learner (print):

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