

Task Title: Fact vs Opinion in the Workplace

# OALCF Cover Sheet – Practitioner Copy

**Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Started: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Goal Path:** | Employment | Apprenticeship |
| Secondary School | Post Secondary | Independence |

**Successful Completion:**  Yes No

**Task Description:**

The learner will read text related to fact vs opinion in a workplace to understand the difference and answer questions.

**Main Competency/Task Group/Level Indicator:**

* Find and Use Information/Read Continuous Text/A1.2
* Find and Use Information/Interpret Documents/A2.1

 **Materials Required:**

* Pen/pencil and paper

Learner Information

Employees use a variety of soft skills in the workplace including problem solving to manage situations. One step in problem solving is understanding the difference between fact vs opinion.

Scan the “**The Difference Between Fact and Opinion”** information.

**The Difference Between Fact and Opinion**

In the workplace, a "fact" is a statement that can be verified as true through data and observation, while an "opinion" is a statement of personal belief or judgment that is based more on individual interpretation and feelings than on concrete evidence. As such opinions can vary from person to person. Essentially, a fact is something you can prove, while an opinion is what someone thinks about something.

|  |  |  |
| --- | --- | --- |
| **Question to Ask** | **Fact** | **Opinion** |
| Does it have evidence? Can it be proven to be 100% true or false? | ✔ | 🗙 |
| Does it include numbers, dates or data? | ✔ | 🗙 |
| Does it use impartial language? | ✔ | 🗙 |
| Can it be verified through data reports, research documents, supervisor emails, or direct observation?  | ✔ | 🗙 |
| Does it avoid use of words and phrases such as; always, never, best, worst, I believe, I think, I feel, I am convinced, etc.? | ✔ | 🗙 |

**Examples of Facts**

Water boils at 100 degrees Celsius at sea level.

The capital of Canada is Ottawa.

Christmas day is December 25th every year.

**Examples of Opinions**

The colour blue is the most calming colour.

The best topping on pizza is pineapple.

My point of view is never wrong.

She is not a team player.

# Work Sheet

**Task 1: List two words or phrases often used when expressing an opinion?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 2: What is one example of a workplace document used to verify a fact?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 3: Identify if the following statements are fact (F) or opinion (O).**

1. The emergency exit was blocked by boxes on Monday.

Answer:

1. Our delivery team is always slow.

Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The warehouse is freezing, and I hate working there.
Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Last month, 12 workers reported back pain from lifting heavy boxes.

Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The company policy states deliveries must arrive within 3 business days.

Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. We should have a rule that no one carries anything over 20 pounds.

Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. I think we have the worst safety equipment in the industry.

Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Our delivery times have increased by 20% this month.

Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. There was a spill in aisle 3 at 2 pm yesterday.

Answer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Last week, 10 customers complained about late deliveries.

Answer:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 4: Highlight one fact in the paragraph below.**

Many customers have been complaining about late deliveries. I believe this is because our drivers are not working fast enough. Some customers are unhappy and might stop ordering from us. Our records show that 25% of our deliveries last month arrived late.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Answers

**Task 1: List two words or phrases often used when expressing an opinion?**

Answer: Any two of the following words are acceptable - always, never, best, worst, I believe, I think, I feel, I am convinced **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 2: What is one example of a workplace document used to verify a fact?**

Answer: Any of the following: data reports, research documents, and supervisor emails. Practitioners may also mark correct, references the learner may to various types of documents they have encountered in their work experiences that were not included in the chart provided in this Task Set.

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**Task 3: Identify if the following statements are fact (F) or opinion (O).**

1. The emergency exit was blocked by boxes on Monday.

Answer: **Fact**

1. Our delivery team is always slow.

Answer: **Opinion**

1. The warehouse is freezing, and I hate working there.

Answer: **Opinion**

1. Last month, 12 workers reported back pain from lifting heavy boxes.

Answer: **Fact**

1. The company policy states deliveries must arrive within 3 business days. Answer: **Fact**
2. We should have a rule that no one carries anything over 20 pounds. Answer: **Opinion**
3. I think we have the worst safety equipment in the industry.

Answer: **Opinion**

1. Our delivery times have increased by 20% this month.

Answer: **Fact**

1. There was a spill in aisle 3 at 2 pm yesterday.

Answer: **Fact**

1. Last week, 10 customers complained about late deliveries.

Answer: **Fact**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 4: Read the following information and highlight one fact in the statement?**

Many customers have been complaining about late deliveries. I believe this is because our drivers are not working fast enough. Some customers are unhappy and might stop ordering from us. Our records show that 25% of our deliveries last month arrived late.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Performance Descriptors

| Levels | Performance Descriptors | Needs Work | Completes task with support from practitioner | Completes task independently |
| --- | --- | --- | --- | --- |
| A1.2 | Makes connections between sentences and between paragraphs in a single text  |  |  |  |
|  | Scans text to locate information  |  |  |  |
|   | Reads more complex texts to locate a single piece of information |  |  |  |
|  | Makes low-level inferences  |  |  |  |
| A2.1 | Scans to locate specific details |  |  |  |
|  | Interprets brief text and common symbols |  |  |  |

This task: Was successfully completed Needs to be tried again

Learner Comments:

Instructor (print): Learner (print):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_