

Task Title: Use a Timetable

# OALCF Cover Sheet – Practitioner Copy

**Learner Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Started: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |
| --- | --- | --- |
| **Goal Path:** | Employment | Apprenticeship |
| Secondary School | Post Secondary | Independence |

**Successful Completion:**  Yes No

**Task Description:** The learner will find information on an academic timetable to answer questions.

**Main Competency/Task Group/Level Indicator:**

* Find and Use Information/Interpret documents/A2.2
* Understand and Use Numbers/Manage time/C2.1

**Materials Required:**

* Pen/pencil and paper and/or digital device

# Learner Information

Most schools provide timetables for students at the start of each semester. This tells the student where and when their classes will be held. It is important to be able to accurately read the timetable so that you can go to each of your classes.

Scan “Student Timetable September-December” and “Student Timetable January-April”, including the “Legend”.

**Student Timetable**

**Semester 1: September-December**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| 8:30am-9:30am | ENG 102  Hend. 4-12 |  | ENG 102  Hend. 4-12 |  | ENG 102  Hend. 4-12 |
| 9:30am-10:30am |  |  |  |  |  |
| 10:30am-11:30am |  |  |  | COMM 201  Hend. 3-03 |  |
| 11:30am-12:30pm | BIO 105  Bur. 3-01 |  | BIO 105  Bur. 3-01 | COMM 201  Hend. 3-03 |  |
| 12:30pm-1:30pm |  | BIOLAB 105  Lab I |  |  |  |
| 1:30pm-2:30pm |  | BIOLAB 105  Lab I |  |  |  |
| 2:30pm-3:30pm |  |  |  |  |  |
| 3:30pm-4:30pm | SOC 112  Gil. 2-01 | SOC 112  Gil. 2-01 | SOC 112  Gil. 2-01 |  |  |
| 4:30pm-5:30pm |  |  |  |  |  |

**Semester 2: January-April**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| 8:30am-9:30am | CHE 102  Bur. 1-10 | CHE 102  Bur. 1-10 |  |  | CHE 102  Bur. 1-10 |
| 9:30am-10:30am | MAT 115  Hend. 2-08 |  |  |  |  |
| 10:30am-11:30am |  |  |  |  |  |
| 11:30am-12:30pm |  | CHELAB 102  LAB III |  |  |  |
| 12:30pm-1:30pm |  | CHELAB 102  LAB III |  |  |  |
| 1:30pm-2:30pm | MAT 118  Hend. 2-09 |  | MAT 118  Hend. 2-09 |  | MAT 118  Hend. 2-09 |
| 2:30pm-3:30pm |  |  |  |  |  |
| 3:30pm-4:30pm |  |  |  |  |  |
| 4:30pm-5:30pm | HIST 100  Hend. 1-06 | HIST 100  Hend. 1-06 |  |  | HIST 100  Hend. 1-06 |

**Legend**: Building and room numbers are listed below each course title. Building codes include the building name abbreviation, followed by floor – room number. Building abbreviations are:

* Hend. – Henderson Hall
* Gil. – Gilmour Hall
* Sci. – General Science Building
* Bur. – Burke Building
* Lab – Lab Building (I, II, III, IV will be indicated)

# Work Sheet

**Task 1: What time does this student finish classes on Wednesdays of Semester 1?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 2: List the semester, time, and building/room when ENG 102 is scheduled.**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 3: How many hours will this student be in CHEMLAB each week during second semester?**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 4: Identify the full building name, floor, and room number where BIO 105 will the held.**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Task 5: The student wants to add another class to their first semester schedule. The class is PSY 104 and it meets Tuesday, Wednesday, and Thursday from 10:30am-11:30am. Explain if the student can fit this class into their existing schedule.**

Answer:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Answers

**Task 1: What time does this student finish classes on Wednesdays of Semester 1?**

Answer: 4:30pm

**Task 2: List the semester, time, and building/room when ENG 102 is scheduled.**

Answer: Semester 1: Mon/Wed/Fri, in Henderson Hall, floor 4, room 12

**Task 3: How many hours will this student be in CHEMLAB each week during second semester?**

Answer: 2 hours (11:30am-1:30pm)

**Task 4: Identify the full building name, floor, and room number where BIO 105 will the held.**

Answer: Burke Building, floor 3, room 1.

**Task 5: The student wants to add another class to their first semester schedule. The class is PSY 104 and it meets Tuesday, Wednesday, and Thursday from 10:30am-11:30am. Explain if the student can fit this class into their existing schedule.**

Answer: The student cannot add this class. In their existing schedule, they already have COM 201 on Thursdays from 10:30am-11:30am so they would not be able to attend all lectures for PSY 104.

# Performance Descriptors

| Levels | Performance Descriptors | Needs Work | Completes task with support from practitioner | Completes task independently |
| --- | --- | --- | --- | --- |
| A2.2 | performs limited searches using one or two search criteria |  |  |  |
|  | extracts information from tables and forms |  |  |  |
|  | uses layout to locate information |  |  |  |
|  | makes connections between parts of documents |  |  |  |
|  | makes low-level inferences |  |  |  |
|  | begins to identify sources and evaluate information |  |  |  |
| C2.1 | adds, subtracts, multiplies and divides whole numbers and decimals |  |  |  |
|  | understands chronological order |  |  |  |
|  | interprets and represents time using whole numbers, decimals (e.g. .25, .5) and simple common fractions (e.g. 1/2, 1/4 hour) |  |  |  |

This task: Was successfully completed Needs to be tried again

Learner Comments:

Instructor (print): Learner (print):

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**