

Task Title: Read a Bulletin Board Notice

# OALCF Cover Sheet – Practitioner Copy

**Learner Name:**

**Date Started (m/d/yyyy):**

**Date Completed (m/d/yyyy):**

**Successful Completion:**  Yes No

|  |  |  |
| --- | --- | --- |
| **Goal Path:** | Employment √ | Apprenticeship |
| Secondary School | Post Secondary | Independence √ |

**Task Description:** In this task set a learner is asked to read a bulletin board notice and identify various key points. The learner will then write their own notice for an item they have lost.

**Competency:** A: Find and Use Information, B: Communicate Ideas and Information

**Task Groups:** A1: Read continuous text, A2: Interpret documents, B2: Write continuous text

**Level Indicators:**

* A1.1: Read brief texts to locate specific details
* A1.2: Read texts to locate and connect ideas and information
* A2.1: Interpret very simple documents to locate specific details
* B2.1: Write brief texts to convey simple ideas and factual information

**Performance Descriptors:** See chart on the last page

**Instructor notes:**

* This activity could easily be moved into “Use Digital Technology” to create the notice
* This activity could also involve B3.1b by having the learner create a notice using a template
* Skill-building activities could include writing simple journals and reading short paragraphs for simple comprehension and reading between the lines

**Materials Required:**

* Attached notice
* Question sheet
* Paper
* Pen/pencil

# Bulletin Board Notice



# Work Sheet

**Task 1: Find the following information on the bulletin:**

**A. What has been lost?**

**B. Where was it lost?**

**C. When was it lost?**

**D. What was in the handbag?**

**E. Who will you call if you find it?**

**F. What will happen when you return the bag to its owner?**

**Task 2: How would you feel if you lost something that was special to you?**

# Work Sheet 2

**Task 3: Imagine you have lost an item. Write a short note you can pin on a bulletin board in your apartment building or at a local store. You can use words from the ad you read.**

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# Performance Descriptors

| Levels | Performance Descriptors | Needs Work | Completes task with support from practitioner | Completes task independently |
| --- | --- | --- | --- | --- |
| A1.1 | Reads short texts to locate a single piece of information |  |  |  |
| A1.2 | Makes low-level inferences |  |  |  |
| A2.1 | Scans to locate specific details |  |  |  |
| B2.1 | Writes simple texts to request, remind, or inform |  |  |  |
| B2.1 | Conveys simple ideas and factual information |  |  |  |

This task: Was successfully completed Needs to be tried again

Learner Comments:

Instructor (print): Learner (print):